

**TOPOLŠICA
HOSPITAL**

ANNUAL REPORT

2007

Topolšica, February 2008

CONTENT LIST

Content	Page
1 Forewords to the Annual report 2007	4
2 Foundations for preparing the annual report	6
3 Business report	7
3.1 Report on the achieved objectives and results	7
3.1.1 Working programme.....	7
3.1.2. Data from the accounts	13
3.1.3 Investments and funds for the investments.....	22
3.2 Reports according to the organizational units	23
3.2.1 Report for the Pulmological Department of Topolšica Hospital	23
3.2.2. Report for the Internal Department of Topolšica Hospital	23
3.2.3 Report for the medical care area.....	24
3.2.4 Report for the Microbiology laboratory of Topolšica Hospital	24
3.2.5 Report for the Physiotherapy of Topolšica Hospital	25
3.2.6 Reports of the technical-purchasing units	25
3.3 Report on the personnel.....	28
3.3.1 Personnel and the employment.....	28
3.3.2 Working hours use	30
3.3.3 Education	30
3.3.4 Disabled persons	30
3.3.5 Occupational safety.....	31
3.4 Management report	31
3.5 Quality report.....	31
3.6 Public contracts report.....	32
3.7 Declaration on the assessment of public finance internal control	33
4 Accounting report	37
4.1 Introduction	37
4.2 Clarifications to the accounts	37
4.2.1 Clarifications to the balance sheet	37
4.2.2 Clarifications to the revenue and expenditure account of certain users	40
4.2.3 Clarifications to the revenue and expenditure account of certain users according to the cash flow principle	41
5 List of annexes	43

1 Forewords to the Annual report 2007

On the wings of music we entered also the year 2007. Traditional concert for the patients, the employee in the hospital and the locals once again proved that that music can unite and treat. Unfortunately it can not treat or solve the problems which we have been dealing with in the hospital for some years.

Despite the promises of several years, there are still no standards and procedural acts, framing the work of hospital physician. The differences in the productivity are too high and inadmissible, in particular, if the performed work is not followed by the proper payment. With regard to the fact that levelling the wages apportions the same reward for performed different work, slowly the idealism and the will to work fades away at those, who kept the boat above the water for years by their quality and extensive work. The sky becomes increasingly darker and despite favourable political winds the wreckage is threatened, if the healthy wind of optimism, motivations, work and enthusiasm is not caught in the sails.

Nevertheless, the situation is not so dark. The activity of collecting the money for purchasing CT device, with the help of the University for the third life period Velenje and the Inter-municipal association of retired persons Velenje, makes fine progress. In the first half of the year the amount of 300.000 EUR was collected. The assurances of other potential providers of funds give hope that to the end of the action the planned funds will be collected and that, at additional help of the Ministry of Health, the device will be bought, leading to important supplementing the fan of our activity and enable the development.

Reinforcement of the staff with the experienced pulmonologist and female physician, specializing in internal medicine, slightly disburdened overburdening the physicians at both wards. Unfortunately, years ago adopted changed concept of specializing still impoverishes "the periphery" and should be urgently changed as soon as possible, so that domestic specializing physicians can spend more time in the institution of origin and simultaneously, during the period of circulation at the clinical wards, one day a week (without unnecessary begging) perform work at home.

Despite overburdening we managed, as the active lecturers or the authors of posters, represent ourselves at a number of experts' meetings at home and abroad. With lectures, workshops, round tables or contact radio broadcasts, we took care for continuing education of the citizens.

I gained the optimism by the thought shifts regarding placing the inter-regional rehabilitation centre to Topolšica, since in this manner the spatial, technological and human resources of the hospital, health resort and the place can be optimally utilized. I am convinced that in the spring the interviews with the colleagues from the General hospital Celje, General hospital Slovenj Gradec and this health resort will continue.

For improving the economic situation, in the first place we will have to take care ourselves – by 100 percent realization of the plan and by the optimization and the rationalization of managing and business operating, just then the outside help can be expected. Urgently the inflow of funds will have to be enlarged, in respect of direct exchange by selling the health and other services on the market and also the cost battle has to be won, if we want to continue to navigate with the fleet of successful Slovenian hospitals and satisfy the expectations of our patients, payers and owners. We have got the tradition, we have got the knowledge, I am sure that also enough will and energy will be found.

Janez Poles

We left behind another year of the hospital, being new especially for me. In July I replaced the position of physician, working mainly in the area of diabetes, with the position of hospital manager who should take care for the needs of the population from our region. The role of the hospital in the future region is not unknown to me: for several years I have been trying, as the chairman of the institution council, shoulder to shoulder with the present manager, prim. Poles, to turn the wheels to the right direction. The direction of the hospital activity is therefore clear: the activity for acquiring the CT device, sparing our patients unnecessary travels to neighbour and distant institutions, is continued, the pulmology, enabling the treatment of oncologic diseases also at us, is developed and the rehabilitation of the lung and heart patients is improved, to prevent that the patients once become also the disabled persons. The regular activity doesn't change: in half a year of my leadership, every effort was made to additionally lower the waiting time which are, as a rule, for all examinations shorter than one month.

Till the end of year the action of collecting the funds for purchasing the CT – device was finished. More than 400.000 EUR, collected from the private undertakings and the companies, let us know that there are still the people who believe in the hospital and who are worth the trouble.

Aggravating the conditions in the health care affected also us: the lost from the first half couldn't be entirely compensated, despite enlarged scope of work, thus the business year of the hospital is, after a long time, terminated with the loss.

Damjan Justinek

The year 2007 was marked also by the activities related to the establishment of document of the investment project identification and the investment program for the CT device and by preparing the strategic starting-points for the hospital development. The activities related to the verification of public health institutions went on. We were visited by the Health Minister and also the 25th session of the Hospitals Committee of the Association of health institutions of Slovenia was organized.

The reinforcements of the staff, which already importantly affect our common efforts, should also be stated. New co-workers in the areas of finance and economics, informatics and the business secretary were employed. All happening is sealed also by the efforts for lowering the material costs.

Vlasta Jevšenak

2 Foundations for preparing the annual report

Topolšica Hospital is a public health institution. In the present form it operates from the transformation of the Health institution Velenje dated 31. 12. 1993. According to the conclusion of the founder, it is a special hospital, performing the health activity at the secondary level which encompasses the specialistic dispensary and specialistic hospital activity in the area of general internal medicine, pulmonary diseases and tuberculosis and other accompanying activities of specialistic hospital activities. The founder is the Republic of Slovenia, the founder rights and obligations are performed by the Government of the Republic of Slovenia.

For performing the hospital activities, professional medical units and administrative technical – purchase units have been founded.

The hospital financial resources for performing the activity are acquired from the Health Insurance Institute of Slovenia, from the budget of the Republic of Slovenia, by selling the services on the market, from the donations, the gifts and from other resources.

The business events are treated by the hospital, according to the Public Finance Act, the Accounting Act, other implementing regulations and internal acts and in accordance with the Slovenian accounting standards.

According to the Accounting Act, the hospital is the **legal entity of public law**, according to the Regulation on analyzing and measuring the revenue and expenditure of users of unified chart of accounts it belongs to the **specific users of unified chart of accounts** and according to the Public Finance Act to **indirect users of the budget**.

The **annual report** of specific user of the unified chart of accounts, according to the 21st article of the Accounting Act (the Official Journal of the Republic of Slovenia, no. 23/99 and 30/02-1253), are composed of:

- a) the **accounting report**, composed of the financial statements:
 - the balance sheet
 - the revenue and expenditure account
 - the clarifications on the accounts
- b) the **business report**, containing also the **report on the achieved objectives and results**.

More specific provisions on the annual report content of specific users of the unified chart of accounts are included in:

- the Regulation on drafting the annual reports for the budget, budget users and other public law entities (the Official Journal of the Republic of Slovenia, no. 115/02, 21/03, 134/03, 126/04 and 120/07),
- the Instruction on preparing the annual accounts of the state and the municipal budget and the methodology for preparing the report on the achieved objectives and results of direct and indirect budget users (the Official Journal of the Republic of Slovenia, no. 12/01, 10/06 and 8/07).

For recording the business events, following legal provisions are relevant:

- the Regulation on analyzing and measuring the revenues and expenditures of public law legal entities (the Official Journal of the Republic of Slovenia, no. 134/03, 34/04, 13/05, 114/06-4631 and 138/06),
- the Regulation on the unified chart of accounts for the budget, budget users and other public law entities (the Official Journal of the Republic of Slovenia, no. 54/02, 117/02, 58/03, 134/03, 34/04, 75/04, 117/04, 141/04, 117/05, 114/06-4831 and 138/06) and
- the Regulation on the methods and the rates of intangible fixed asset and tangible fixed asset cancellation (the Official Journal of the Republic of Slovenia, no. 45/05, 114/06-4831, 138/06 and 120/07).

The method of transmission of the annual report to the Agency of the Republic of Slovenia for Public Legal Records and Related Services (AJPES) is determined by the Methodological instruction for submitting the annual reports of public law legal entities (the Official Journal of the Republic of Slovenia, no. 138/06).

3 Business report

Report on the achieved objectives and results

Working programme

The starting-points for performing the health services programme and the starting-points for pricing the health services in the frame of performing the public service, are determined according to the provisions of the General agreement and Regional agreement for the hospitals.

The programme of hospital health services for previous business year based on the basis of provisions of the contract, concluded with the Health Insurance Institute of Slovenia (following: ZZZS) and also on the basis of the planned future movements, planned by the hospital with the help of the experiences at performing the health services programme in previous years.

Scope of work plan

1. Hospital activity	No. of hospital stay length in days (BOD)	No. of cases	No. of physicians from the hours	Personnel from the hours
Acute hospital treatment		3.510	15,19	141,22
Non-acute hospital treatment	2.083	69	0,11	4,61
Together:	2.083	3.579	15,30	145,83
2. Outpatient activity	No. of points	No. of visits or examinations	No. of physicians from the hours	Personnel from the hours
Internal medicine	47.646	576	0,86	3,04
Pulmology with the röntgen	57.608	1.312	0,93	3,76
Diabetology	16.869	2.228	0,31	1,45
Allergology	22.775	1.471	0,60	1,64
Gastroenterology	67.530	238	1,09	4,08
Cardiology	135.876	7.431	2,83	9,35
Internal medicine – Urgent medicine ambulance dispensary	18.554	1.644	1,00	4,42
Röntgen	13.395	1.910	0,17	0,86
Together:	380.253	14.900	7,79	28,60

I. Specialistic hospital activity**Physical indicators of business operating**

HOSPITAL ACTIVITY	Plan year 2006	Realized year 2006	Plan year 2007	Realized year 2007	Index
	1	2	3	4	4/3
1. ACUTE HOSPITAL TREATMENT					
- The number of cases (groups of comparable cases, SPP)	3.500	3.501	3.510	3.512	100,06
- the number of weights	5.439,40	5.556,47	5.443,62	5.538,07	101,74
- the average weight	1,56	1,59	1,55	1,58	101,74
2. NON-ACUTE HOSPITAL TREATMENT					
- the number of hospital stay length in days (BOD)	1.936	2.079	2.083	2.221	106,63
- the number of cases (patients)	65	193	70	244	348,57
- the average length of treatment	29,78 days	10,77 days	29,76 days	9,10 days	30,14

PERSONNEL			
HOSPITAL ACTIVITY	Plan year 2007	Realized year 2007	Index
1. The number of physicians per case			
Acute hospital treatment	0,0043	0,0042	96,5875
Non-acute hospital treatment	0,0016	0,0005	28,6885
2. The number of medical personnel per case			
Acute hospital treatment	0.0287	0,0276	96,0183
Non-acute hospital treatment	0,0557	0,0160	28,6885
3. The number of employees per case			
Acute hospital treatment	0,0401	0,0516	128,6587
Non-acute hospital treatment	0,0709	0,0203	28,6885
4. The average inpatient length of stay according to the activities			
Acute hospital treatment	10,00	10,82	108
Non-acute hospital treatment	30,19	9,10	30
5. The costs per case according to the activities in EUR			
Acute hospital treatment	1655	1.793	108
Non-acute hospital treatment	100	106	106
6. The rate of hospital bed occupancy			
Acute hospital treatment	75%	80%	107%
Non-acute hospital treatment	75%	95%	126%

The common plan of cases for the individual performer per contractual year 2007 was determined on the basis of the plan from the contracts for the year 2006, for the hospital amounting 3.509 cases and was increased, under the 3rd article of the Agreement, for the exceedance of the programme in the year 2006, if the exceedance of the programme amounted to including 1%, for Topolšica Hospital meaning the increase of the programme for 1 case.

The payment of the health care services according to the contract with ZZZS depends on achieving the number of cases and weights, on the achieved average weight per case of the individual performer and at the level of Slovenia, at most to the plan of the programme.

At the final annual accounts for the year 2007, according to the methodology, determined in the 11th paragraph of the Annex II of the Regional agreement for the hospitals, the calculation of acute hospital treatment programme value, on the basis of the Groups of comparable cases (SPP) at the level of Slovenia and individual performer and the model of financial resources allocation from the performers with the over-estimated programme to the performers with the under-estimated programme were prepared. In the event of the planned value of the programme of the acute hospital treatments exceeding the value of the programme of the acute hospital treatments, based on the SPP, the individual performer could have lost at most 2% of the planned financial resources of the acute hospital treatment programme. However the financial resources allocation wasn't performed in the frame of terminated annual accounts, the results of the allocation will be used at defining the value of the acute hospital treatment programme at the level of Slovenia and individual performer in the contractual year 2008.

The data from the final annual accounts for the **acute hospital treatments** for the year 2007 are following:

The difference in the entire revenue in respect of the "SPP model"	269.431 EUR
- 2 % financial resources after the final accounts 2007	122.650 EUR
Non-recognized financial resources in respect of the "SPP model"	146.781 EUR

Hereinafter some other data from the final health care accounts for the year 2007 for the acute hospital treatments at the level of Slovenia and Topolšica Hospital are summarised.

Realization of the SPP for the period from 01. 01. 2007 to 31. 12. 2007 – the comparison with Slovenia (considered at final annual accounts of health care services)		
Type of services	Slovenia	Topolšica Hospital
the number of cases	341.918	3.512
the number of weights	473.803,32	5.538,07
the average number of weights per case	1,3857	1,5769
the index: the average weight of the hospital in comparison with Slovenia	113,80	

The hospital performs the health care services according to the contract with ZZZS and also for other funding providers, namely in the frame of the public service providing and by selling the services on the market.

The overview of performed health care services according to the funding providers for the year 2007					
Activity / Type of services	together	ZZZS	Share %	others	Share %
Specialistic hospital activity					
Cases	3.772	3.756	99,58	16	0,42
Hospital stay length in days	37.987	37.813	99,54	174	0,46
Average length of treatment	10,07 days	10,07 days		10,88 days	
Specialistic outpatient activity					
Number of the first and followed visits	20.384	20.187	99,03	197	0,97
Number of points in the outpatient activity	94.414	89.681	94,99	4.733	5,01
Number of points in the functional diagnostics	270.033	266.379	98,85	3.654	1,35

Planning the health care services, not related to performing the public service and planning the non-health care services, is based on the level of these services from previous years and the planned increases, according to the agreements.

II. Non-acute hospital treatment

The non-acute hospital treatment programme for the year 2007 was planned at the level of the programme under the contracts for the year 2006 and according to the Annex no. 1 to the Contract with ZZZS for the year 2007 dated 01. 07. 2007, increased for 293 days of hospital stay length at the annual level. Therefore the plan for the year 2007 amounts 2.083 days of hospital stay length.

III. Specialistic outpatient activity

The outpatient programme stayed at the level of the plan under the contracts for the year 2006. The plan was planned also in the number of the first and repeated visits per physician or was equal to the average realization in the period from 2004 to 2006 in individual specialistic outpatient activity.

In the event of the specialistic ambulance dispensary, not achieving the planned number of points, but achieving the plan of visits, the payment of planned number of points was assured, if at least 85% of the planned points were realized. When the plan of visits wasn't achieved, for the accounts the index of achieving the plan of points was considered. The exception is the functional diagnostics, at which the number of realized points was considered, but at most to the planned number of points. Besides the planned number of points, also the number of examinations was planned by the performers, namely on the basis of the performer data on the realization for the period 2004 – 2006.

Besides the mentioned provision (the realization of at least 85% of the planned points), the failure to achieve the planned points in the outpatient activity was also the effect of undervaluation of examination. Despite that in the majority of ambulance dispensaries the planned number of visits was performed, the planned programme in points wasn't fulfilled by the hospital. Therefore the methodology of planning force us to increase the number of visits every year, since that is the only way to fulfil the minimal terms for the payment of the planned programme of points, simultaneously leading to the highest possible devaluation of the individual specialistic examination.

Physical indicators of business operating

SPECIALISTIC OUTPATIENT ACTIVITY	Plan year 2006	Realized year 2006	Plan year 2007	Realized year 2007	Index
	1	2	3	4	4/3
1. Number of points	381.755	327.713	380.253	356.060	93,54
Internal medicine	155.985	143.882	47.646	50.221	105,40
Pulmology with the röntgen	26.645	12.210	57.608	49.645	86,18
Diabetology	16.869	14.138	16.869	17.528	103,91
Allergology	22.775	20.435	22.775	26.101	114,60
Gastroenterology	24.217	20.053	67.530	57.892	85,73
Cardiology	103.314	95.472	135.876	125.061	92,04
Internal medicine – the urgent medicine ambulance dispensary	18.554	9.743	18.554	16.144	87,01
Röntgen	13.396	11.780	13.395	13.468	100,54
2. Number of visits (the first and repeated)	14.312	15.404	14.900	20.187	135,48
Internal medicine	815	666	576	451	78,30
Pulmology with the röntgen	1.450	1.422	1.312	1.365	104,04
Diabetology	2.137	2.017	2.228	2.328	104,49
Allergology	1.095	1.129	1.471	1.425	96,87
Gastroenterology	232	244	238	297	124,79
Cardiology	7.490	8.237	7.431	8.522	114,68
Internal medicine – the urgent medicine ambulance dispensary	1.293	1.689	1.644	1.749	106,39
Röntgen – the examinations	2.150	1.980	1.910	4.050	212,04
3. Number of physicians	7,79	7,79	7,79	8,11	104,11
4. Costs per patient in EUR			60	76	127

SPECIALISTIC OUTPATIENT ACTIVITY	Plan year 2006	Realized year 2006	Plan year 2007	Realized year 2007
	1	2	3	4
5. Average waiting time for the first examination according to the activities	DAYS	DAYS	DAYS	DAYS
Internal medicine general amb.dispensary	30	30	35 - 40	30
Ultrasound of the thyroid gland	0	0	0	0
Pulmological ambulance dispensary	7	14	19	14
Ultrasound of the pleura	0	0	0	0
Endoscopies of the lungs	0	0	0	0
Spirometries	5	0	2 - 7	5
Diabetological ambulance dispensary	30	30	30	30
Allergological ambulance dispensary	21	21	21	14
Gastroenterological ambul.dispensary	30	30	30	14
Abdominal ultrasound	60	80	80	60
Endoscopies of the digestive system organs	40	35	40	21 – 35
Cardiological ambulance dispensary	30	30	30	30
Anticoagulant ambulance dispensary	0	0	0	0
Ultrasound of the heart	180	180	150	70
Ultrasound of the vessels	180	180	120	30
Cardiological cabinet				
- Holter ECG (24 hour ECG recording)	25	40	40	70
- Holter RR (24 hour blood pressure recording)	90	60	60	14
- Cycloergometries	10	14	14	10
- Internal medicine urgent amb.dispensary	0	0	0	0
- Röntgen	0	0	0	0

The Head of the Finance and economics department
Renata Bevc, univ.dipl.econ.

3.1.2. Data from the accounts

The revenues, determined on the principle of business event occurrence

In the tables the realized revenues in the year 2007, their composition and the comparison with the planned revenues in the Financial plan of Topolšica Hospital for the year 2007 are shown.

Table 3/1: Total revenue in euros

Type of revenue	Realization 2007		Plan 2007		Index real./plan
	Amount in EUR	Share	Amount in EUR	Share	
Operating income	7.351.207,83	98,78%	7.205.846,28	99,37%	102,02
Financial revenues	14.143,99	0,19%	16.691,70	0,23%	84,74
Other revenues	76.890,11	1,03%	29.210,48	0,40%	263,23
Operating revenues from revaluation	0,00	0,00%	0,00	0,00%	0
Total revenue	7.442.241,93	100,00%	7.251.748,46	100,00%	102,63

Realized total revenue are, in comparison with the planned revenue, for 2,63 % higher, first of all other expenditure were too low planned, namely the rewards for the exceedance of disabled persons quota.

The operating income were, in comparison with the planned income, for 2,02 % higher. The revenues, according to the contract with ZZS in respect of voluntary health insurance (PZZ), were for 7,58 % higher than the planned revenues, resulting from higher number of the performed outpatient services than in the previous year. More than duplicated (the index 214,73) were other revenues for performing the public service (the conventions, other budget revenues). For 1,29 % above the planned revenues are also the revenues in respect of selling the services on the market (preventive examinations, the own realization, first of all the creation of work clothing).

Table 3/2: Operating income in euros

Type of operating revenues	Realization 2007		Plan 2007		Index real./plan
	Amount in EUR	Share	Amount in EUR	Share	
Revenues for the basic health insurance (OZZ), according to the contract with ZZS	6.288.910,93	85,55%	6.273.301,62	87,06%	100,25
Revenues for the voluntary health insurance (PZZ), according to the contract with ZZS	664.415,09	9,04%	617.593,06	8,57%	107,58
Other revenues for performing the public service	149.280,24	2,03%	69.519,70	0,96%	214,73
Turnover from the sales of products and services on the market	248.601,57	3,38%	245.431,90	3,41%	101,29
Total operating revenue	7.351.207,83	100,00%	7.205.845,28	100,00%	102,02

The legend of abbreviations in the tables and the graphs

OZZ = basic health insurance

PZZ = voluntary (additional) health insurance

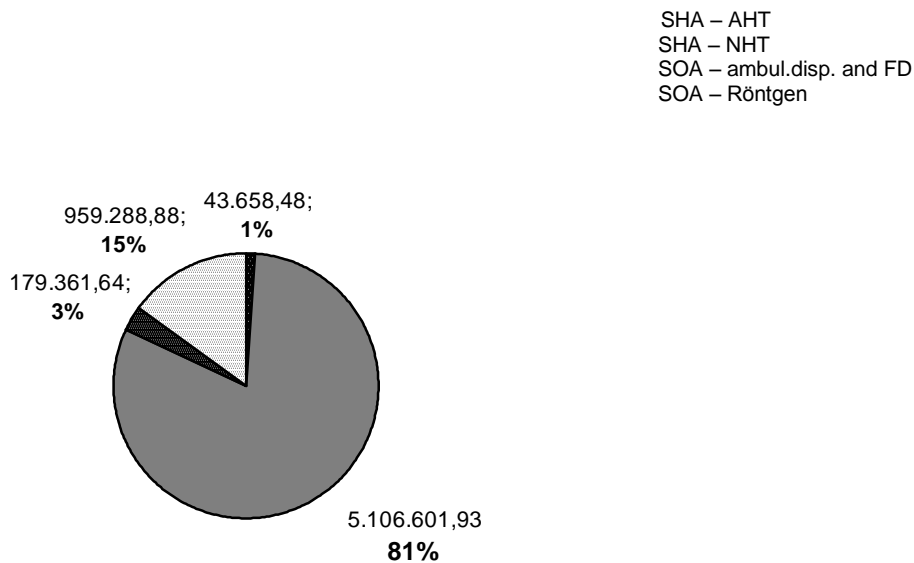
ZZZS = Zavod za zdravstveno zavarovanje Slovenije (the Health Insurance Institute of Slovenia)

SHA – AHT = specialistic hospital activity, acute hospital treatments (SPP, the groups of comparable cases)

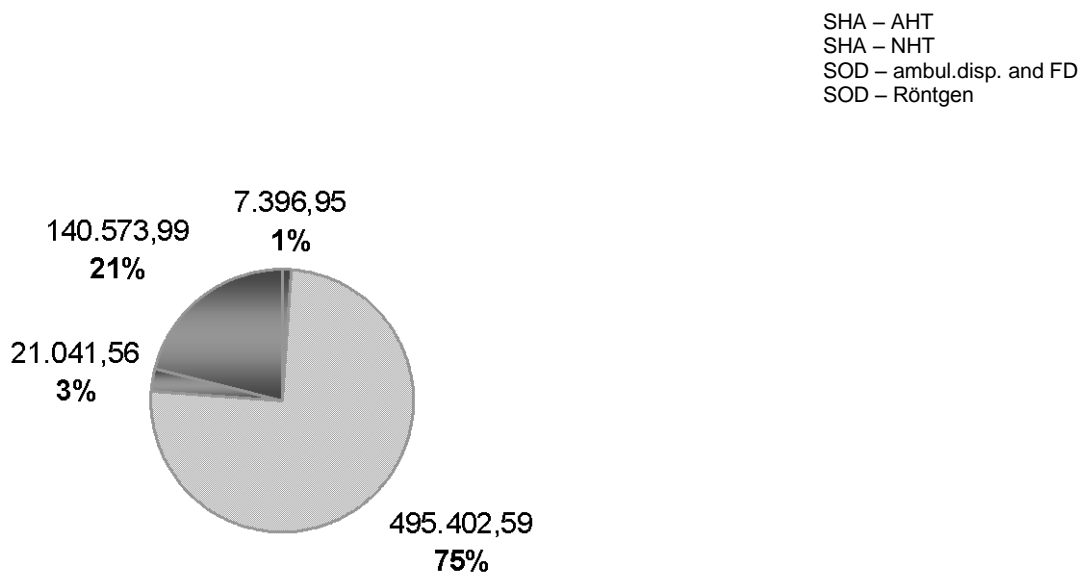
SHA – NHT = specialistic hospital activity, non-acute hospital treatments (BOD, hospital stay lenght in days)

SOA – ambul.dispensaries and FD = Specialistic outpatient activity, ambulance dispensaries and functional diagnostics

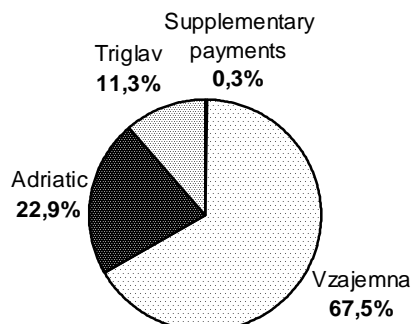
Graph 3/1: Revenues in accordance with the contract with ZZZS in respect of basic health insurance (OZZ) according to the activities in euros



Graph 3/2: Revenues in accordance with the contract with ZZZS in respect of voluntary health insurance (PZZ) according to the activities in euros



Graph 3/3: Revenues in accordance with the contract with ZZZS in respect of voluntary health insurance (PZZ) according to the health insurance companies



In all these graphs, the revenues are shown, in respect of performing the public service according to the contract on performing the health services, concluded between ZZZS and the hospital for the contractual year 2007, realized in the treated accounting period, that is in the year 2007, namely for the services in respect of OZZ and PZZ.

In the following two tables, the total revenues are shown according to the type of activity. In the graph, following the tables, the total revenue of the hospital in the year 2007 is shown according to the organizational units.

The share of the hospital total revenue for performing the public services amounts 96,65 %, realized total revenues are, in comparison with the planned revenues, higher for 2,67 %.

The share of total revenues in respect of selling the products (the goods) and the services on the market amounts 3,35 %, being for 0,03 % below the planned share.

Table 3/3: Total revenue according to the types of activity in euros

Type of revenue (PS, Market)	Realization 2007		Plan 2007		Index real./plan
	Amount in EUR	Share	Amount in EUR	Share	
Operating income – the PS	7.102.606,26	95,44%	6.960.414,37	95,98%	102,04
Operating income – the Market	248.601,57	3,34%	245.431,90	3,38%	101,29
Financial revenue – the PS	13.686,41	0,18%	16.691,70	0,23%	82,00
Financial revenue – the Market	457,58	0,01%	0,00	0,00%	0
Other revenues (the PS)	76.890,11	1,03%	29.210,48	0,40%	263,23
Total revenue	7.442.241,93	100,00%	7.251.748,45	100,00%	102,63
Total revenue – the PS	7.193.182,73	95,65%	7.006.316,55	96,62%	102,67
Total revenue – the Market	249.059,15	3,35%	245.431,90	3,38%	101,48

Legend:
PS = Public service

Table 3/4 : Structure of total revenue for performing the public service in euros

Type of revenue - PS	Realization 2007	
	Amount in EUR	Share
Revenues according to the contract with ZZS	6.953.326,02	96,67%
Revenues from health services from the PF	20.852,02	0,29%
Revenues from health services for the self-payers	3.517,38	0,05%
Financial resources for specializations (PF – ZZS)	76.778,54	1,07%
Commissions of PZZ	4.141,39	0,06%
Own realization (the share)	43.967,31	0,61%
Selling the material and the goods (real)	23,60	0,00%
Financial income	13.686,41	0,19%
Other revenues	76.890,11	1,07%
Revenues for performing the PF together	7.193.182,78	100,00%

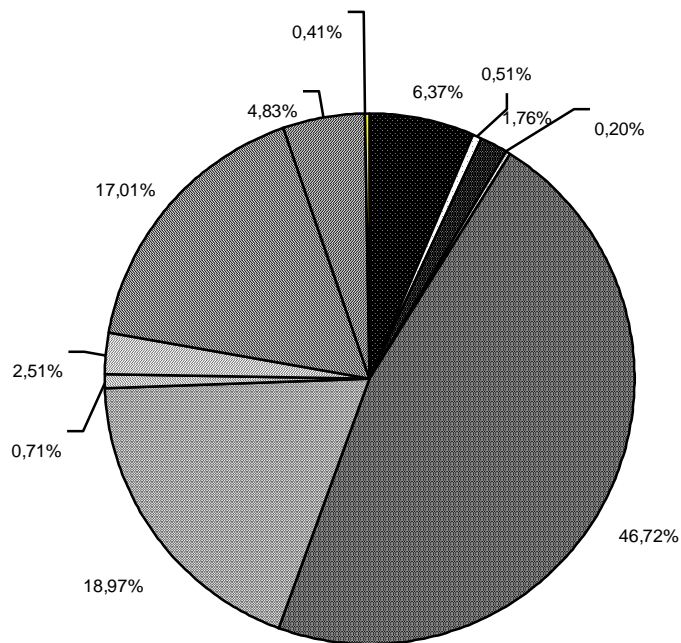
Legend:

PF = Public finance

Table 3/5: Structure of turnover from selling the goods and the services on the market in euros

Type of revenue – Market	Realization 2007	
	Amount in EUR	Share
Revenues from health services	22.033,70	8,85%
Revenues from non-health services	224.954,05	90,32%
Own realization (the share)	1.538,92	0,62%
Selling the material and the goods (real)	74,90	0,03%
Financial income	457,58	0,18%
Revenues of selling the products and the services on the market	249.059,15	100,00%

Graph 3/4 and table: Total revenue from selling the goods and the services on the market according to the organizational units in euros



- SOA – ambu.disp. and FD
- RTG
- Biochemical laboratory
- Microbiology laboratory
- Laundry and the sewing room
- Kitchen
- Garden-house
- Maintenance unit
- Rented dwellings
- Holiday capacities
- Professional services

Turnover of the sales of products and services on the market according to the organizational units	Realization	2007
	Amount in EUR	Share
SOA – ambulance dispensaries and FD	15.874,56	6,37%
RTG	1.276,65	0,51%
Biochemical laboratory	4.381,20	1,76%
Microbiology laboratory	501,29	0,20%
Laundry and the sewing room	116.349,43	46,72%
Kitchen	47.245,80	18,97%
Garden-house	1.761,20	0,71%
Maintenance unit	6.240,90	2,51%
Rented dwellings	42.375,23	17,01%
Holiday capacities	12.028,61	4,83%
Professional services	1.024,28	0,41%
Turnover from the sales of products and services on the market, together	249.059,15	100,00%

The expenditures, established on the business event occurrence principle, are the amount of costs, incurred in the accounting period and other costs which, in accordance with the adopted rules of accounting on the inclusion of costs into the expenditures of the accounting period, which affect the profit or loss of the accounting period. In the costs of the accounting period of course only those costs are included, which refer to this period, with no relevance if they were paid or just the invoices for them were received.

In the table the realized and planned expenditures of the hospital for the year 2007 are shown.

Table 3/6: Structure of expenditures in euros

Type of expenditure	Realization	2007	Plan	2007	Index Real./plan.
	Amount in EUR	Share	Amount in EUR	Share	
Costs of material	2.120.922,74	27,38%	1.862.790,02	25,69%	113,86
Costs of services	854.133,92	11,15%	826.239,36	11,39%	103,38
Costs of work (labour costs)	4.346.387,70	56,73%	4.136.767,65	57,05%	105,07
Depreciation	320.417,52	4,18%	405.086,80	5,59%	79,10
Other miscellaneous costs	12.387,83	0,16%	11.246,04	0,16%	110,15
Financial expenses	5.626,42	0,07%	7.511,27	0,10%	74,91
Miscellaneous expenditures	710,15	0,01%	20,86	0,00%	3.404,36
Operating expenses from revaluation	1.620,48	0,02%	2.086,46	0,03%	77,67
Total expenditure	7.662.206,76	100,00%	7.251.748,46	100,00%	105,66

The most important is the deviation from the plan at the costs of material. As much as 74,50 % of all costs of material represent the costs of drugs and the medical material. The costs of material are, in comparison with the plan, for 13,86 % higher.

Following realized costs of material in the year 2007 and in the year 2006 and their structure are shown.

Table 3/7: Costs of material in euros

Costs of material	Realization	2007	Realization	2006	Index Real./plan.
	Amount in EUR	The share	Amount in EUR	The share	
Drugs	887.012,30	41,82%	696.944,30	37,75%	127,27
Dressings and sanitary material	335.157,26	15,80%	265.291,91	14,37%	126,34
Other medical material	357.818,38	16,87%	358.036,93	19,39%	99,94
Food	140.786,92	6,64%	143.079,98	7,75%	98,40
Small inventory	74.660,31	3,52%	58.673,18	3,18%	127,25
Material for the repair and the maintenance	77.258,46	3,64%	88.278,30	4,78%	87,52
Costs of the energy used	84.831,09	4,00%	69.718,71	3,78%	121,68
Other material used	163.398,02	7,70%	166.273,15	9,01%	98,27
Costs of material together	2.120.922,74	100,00%	1.846.296,46	100,00%	114,87

Table 3/8: Labour costs in euros

Labour costs	Realization	2007	Realization	2006	Index Real./plan.
	Amount in EUR	Share	Amount in EUR	Share	
Salaries and wage compensations	3.153.903,16	72,56%	2.899.432,48	71,76%	108,78
Employers' contributions	510.441,61	11,74%	468.607,08	11,60%	108,93
Other benefits from employment	167.910,38	3,86%	164.909,86	4,08%	101,82
Reimbursements of the costs of transporting	163.863,19	3,77%	151.272,74	3,74%	108,32
Reimbursements of the meal allowances	150.307,92	3,46%	140.126,86	3,47%	107,27
Premiums on the SPCI	79.248,83	1,82%	77.420,30	1,92%	102,36
Other costs of labour	120.712,61	2,78%	138.833,25	3,44%	86,95
Labour costs together	4.346.387,70	100,00%	4.040.602,57	100,00%	107,57

Legend: APCI = Supplementary pension collective insurance

The labour costs are higher also due to higher number of payed hours of work. The average number of employees on the basis of hours of work in the accounting period is 203,32 and is tripled regarding the previous accounting period. The data comprises also the hours, performed on the basis of contractual work (2,61 workers in the year 2007; the data for the year 2006 is 2,77).

Table 3/9: Presentation of the number of employees from the hours in the year 2006 and 2007, chargeable to GP (excluding the contractual work)

Year	Effective working hours				Absen=teeism					Together
	Regular hours	Overtime	Effective	Together	Annual leave	Educat	Holidays	Sickness benefit	Together	
2007	151,14	7,95	2,31	161,40	24,36	1,88	7,18	5,89	39,31	200,71
2006	150,41	5,91	2,22	158,54	24,22	1,97	5,90	6,22	38,31	196,85
Index 2007/2006	100,49	134,52	104,05	101,80	100,58	95,43	121,69	94,69	102,61	101,96
Difference	0,73	2,04	0,09	2,86	0,14	-0,09	1,28	-0,33	1,00	3,86

From the table it is obvious that the number of employees from the hours increased for 3,86, of which 2,04 due to the payment of the hours, performed over full time.

The labour costs were in the year 2007 higher in comparison with the year 2006 for 7,57 %. The average monthly labour costs per employee in the year 2007 amounted 1.781,42 EUR and are for 1,05 % higher than in the year 2006. The average monthly salary and the wage compensations per employee in the hospital are for 1,07 % higher in comparison with the previous year and amounted 1.292,67 EUR.

The profit or loss of the accounting period is the surplus of the expenditures over the revenues, in the amount of 219.964,83 euros, the surplus represents 2,96 % of total revenue in the accounting period.

Table 3/10: Profit or loss of the hospital in euros

Revenues, Expenditures and Profit or loss according to the types of activity:	Realization 2007	Plan 2007	Index Real./plan.
	Amount in EUR	Amount in EUR	
The revenues and the expenditures for performing the public service			
Total revenue – the PS	7.193.182,78	7.006.316,56	102,67
Total expenditure – the PS	7.416.614,57	7.006.316,56	105,86
Surplus of expenditures – the PS	-223.431,79	0,00	
The revenues and the expenditures from selling the goods and services on the market			
Total revenue – the Market	249.059,15	245.431,90	101,48
Total expenditure – the Market	245.592,19	245.431,90	100,07
Surplus of expenditures – the Market	3.466,96	0,00	
The surplus of expenditures of the hospital in the accounting period	-219.964,83	0,00	0
The share of surplus in total revenue		-2,96%	

Topolšica Hospital created, in the years 1997 to 2006, the last ten years of business operating, the accumulated surplus of revenues over the expenditures in the amount of 17.622,38 euros, therefore the accumulated surplus of the revenues over the expenditures amounts 202.342,83 euros.

The revenue and expenditure account of certain users on the principle of cash flow is the obligatory annex to the revenue and expenditure account of certain user. In the mentioned account, the revenues and the expenditures are written, stated in the books of account according to the principle of cash flow – the paid realization by certain users. These revenues and expenditures are recorded in the book of record. Such recorded stating should ensure the comparable data, needed for following the movements of financial resources of public finance at the level of the state and the municipalities.

The summary of data from the mentioned statement for Topolšica Hospital is comprised in the following table.

Table 3/11: Revenues and expenditures according to the principle of the cash flow in euros

Type of revenue or expenditure	Realization 2007		Plan 2007		Index real./plan.
	in EUR without the cents	Share	in EUR without the cents	Share	
Revenues for performing the public service	7.371.701	98,61%	7.575.359	96,65%	97,31
Revenues from the turnover of goods and services on the market	104.265	1,39%	262.894	3,35%	39,66
Revenues together	7.475.966	100,00%	7.838.253	100,00%	95,35
Expenditures for performing the public service	7.193.809	95,82%	7.136.830	96,95%	100,80
Expenditures from the turnover of goods and services on the market	313.595	4,18%	224.712	3,05%	139,55
Expenditures together	7.507.404	100,00%	7.361.542	100,00%	101,98
Surplus of the revenues over the expenditures	0		476.711		0,00
The surplus of the expenditures over the revenues	31.438		0		0

The balance sheet – the data from the balance sheet are explained in the accounting report. The balance of the assets or the liabilities on the last day of the accounting period is for 2 % higher than the estimated value.

Financial indicators of business operating

FINANCIAL INDICATORS	2007	2006	Index 07/06
Total economy	0,96	1,00	96,00
Economy of business operating	0,97	1,00	97,00
Rate of the total operating fixed assets written down	66,30	63,95	103,67
Rate of equipment written down and other TFA	79,47	80,25	99,03
Days of tying up the stocks of material	3,97	4,07	97,54
Days of tying up the stocks of drugs	3,68	4,74	77,64
Rate of short-term financing	23,34	22,30	104,66
Rate of long-term financing	76,66	77,70	98,66
Immediate solvency ratio	0,80	0,52	153,85
Current ratio	1,02	1,02	100,00

Legend:

TFA = tangible fixed assets

Petra Borovšek, Clerk of the Financial Operation

Vlasta Jevšenak, Associate Director for the Economic Affairs

3.1.3 Investments and the funds for the investments

In the year 2007 total level of investment amounted 268.181,26 euros, being 17,53 % of the planned investment expenditures according to the financial plan for the year 2007. Also in this year the plan wasn't realized due to the shift of CT device delivery to the year 2008.

The investments to the intangible fixed assets and tangible fixed assets amount 229.495,75 euros. The investments to the intangible fixed assets amount 18.416,50 euros, the investments in the equipment and other tangible fixed assets amount 211.079,25 euros, of which to the small inventory with the useful life longer than one year and with the individual purchase price not higher than 500 EUR and it is disclosed separately, in the frame of tangible fixed assets amounting 21.653,11 euros. Investments in the real-estate amount 38.685,51 euros.

Investments in the year 2007:	REALIZATION in EUR	Share		PLAN in 000 EUR	Index Real./Plan.
Investments in the equipment :	211.079,25	78,71%	100,00%	1.509.509,19	13,98
- Medical equipment	62.228,79	23,20%	29,48%	112.606,41	55,26
- Non-medical equipment	48.368,98	18,04%	22,92%	38.200,00	126,62
- Furniture	13.855,80	5,17%	6,56%	12.518,78	110,68
- Small inventory	21.653,11	8,07%	10,26%	7.684,00	281,79
- Computer equipment	64.972,57	24,23%	30,78%	38.500,00	168,76
- CT RTG	0,00	0,00%	0,00%	1.300.000,00	0,00
Real estate investments :	38.685,51	14,43%	100,00%	0	0
- Buildings	38.685,51	14,43%	100,00%	0	0
- Infrastructural facilities	0	0,00%	0,00%	0	0
Intangible fixed assets :	18.416,50	6,87%	100,00%	20.000,00	92,08
Capital expenditure :	0,00	0,00%	0%	0,00	0
INVESTMENTS together:	268.181,26	100,00%	100%	1.529.509,19	17,53
INVESTMENTS together without the CT:	268.181,26	100,00%	100%	229.509,19	116,85
Investments in the year 2006	566.353,70	Index 47,35	2007/2006	1.717.993,66	32,97

The investments in the amount of 3.061,52 euros were financed from the donations (the laboratory equipment and the inhalers), the investments in the amount of 55,17 euros by the financial leasing (the kitchen equipment – the correction of purchase price) and other investments were financed by own funds, chargeable to the depreciation funds, acknowledged in the prices of services. The equipment in the amount of 22.870,36 euros was produced by ourselves.

Sources of financial investments:	REALIZATION	
	in EUR	share
Own sources:	265.064,57	98,84%
- Depreciation (of purchase)	242.194,21	90,31%
- Depreciation (own production)	22.870,36	8,53%
Donations	3.061,52	1,14%
Financial leasing (the kitchen)	55,17	0,02%
Sources of financing together	268.181,26	100,00%

Vlasta Jevšenak, Associate Director for the Economic Affairs

3.2 Reports according to the organizational units

3.2.1 Report for the Pulmological Department of Topolšica Hospital

The pulmological department of the Topolšica Hospital represents the regional pulmological department for Koroška, Šaleško-Savinjska region and the region of Celje (more than 300.000 inhabitants), since none of the neighbour hospitals has the activity from the entire area of pulmology developed. More and more often the patients from other areas of Slovenia are admitted. Within the department there are 84 hospital beds in the regular department and presumably 6 hospital beds in the intensive care unit.

In the department the patients with the aggravations of chronic obstructive pulmonary disease, asthma, lower respiratory system infections are most often treated, the lung tumour diagnostics and the palliative care of lung cancer patients is performed. The diagnostics is performed in the patients with the interstition lung diseases, the pleura diseases, lung embolies and still in the patients with lung tuberculosis. The permanent treatment by the oxygen at home is introduced. Among the hospitalized patients, the number of older polymorbid patients with more organ systems failure are affected, representing an increasing load for the medical staff. In the year 2007, 8 % more patients were admitted than in the previous year.

The endoscopical centre in the department is well developed. In last year 830 fibrebronchoscopies were performed, that is 20 % more than in the year before. In our hospital 20 % of all patients with newly discovered lung cancer in Slovenia are located. The cryotherapy and the electrocauterization of the lung tumours, transbronchial and percutaneous biopsies of the lungs, bronchial lavages are performed. In the last year, as the innovation, eliminating the endobronchial foreign bodies by a cryotube, aspiration biopsy of lung tumours by a central venous catheter and perthoracal lung puncture with Rotex needle were introduced.

In the area of allergology, the number of outpatient examinations increased for 14 % in comparison with the year 2006. The trend of increasing the specific immunotherapy was continued. Also in the pulmological ambulance dispensaries, the number of examinations increased for 8 % in comparison with the year 2006. The examinations of complete lung function were increased for 124 %. There were for 18 % more ultrasound examinations of the pleura performed than in the year before.

The clinical way Outpatient pneumonia was introduced and the clinical way Aggravation of chronic obstructive pulmonary disease and Palliative care of the lung cancer patient were started. We started the professional cooperation with the ambulance dispensary for pulmonary diseases Slovenj Gradec and Celje. In the year 2007 the scientific research work was enlivened. More our physicians actively cooperated at professional meetings.

The largest problem of the hospital is an underemployment of the physicians and the nurses, meaning an obstacle for the further development and the introduction of new programmes.

Head of the Pulmological Department:
Majda Drnovšek-Kaljanec, dr. med., internal med. spec.

3.2.2. Report for the Internal Department of Topolšica Hospital

In the area of general internal medicine, cardiology, gastroenterology and diabetes, the Internal Department partly covers the needs of Savinjsko-Šaleška, Koroška and Celjska region. By performing the hospital and outpatient rehabilitation of the cardiological patients and inserting the PEGs, it reaches also other parts of Slovenia. In the department there are 35 beds, most probably 3 in the intensive care unit.

In the previous year, four specialists were employed in the department, among them the female colleague worked part-time and the male colleague in the second part of the year only with 40 % of the working time. In the second part of the year also the specializing physician was employed.

Besides the acute treatment of the patients with general internal, cardiological, gastroenterological and diabetological problems, also the postinfarct rehabilitation, non-acute palliative treatment was successfully performed. After a good cooperation with KOK of KC Ljubljana (Clinical Department for the Cardiology, Clinical Center Ljubljana), lasting several years, we also entered into a serious professional cooperation with KC Maribor (Clinical Center Maribor).

1487 patients were admitted to the department, representing 39,19 % of all admissions to the hospital.

The number of the examinations were following: 2373 internal, 384 triage, 1224 IPP (Initial Preventive Physical), 6472 in the anticoagulant ambulance dispensaries, 2413 in the diabetological ambulance dispensary, 79 self-paying and 206 in the ambulance dispensary for the cardiac failure. The work in the functional diagnostics was extensive and burdensome, since we performed: 2718 ultrasound examinations of the heart, 742 of ultrasound examinations of the perif.vessels, 387 measurements of perfusion pressures of the lower extremities, 722 Holter ECG examinations, 381 24-hour blood pressure measurements, 1709 burden tests, 453 ergospirometries, 48 autonomic nervous system tests, 771 structural body analyses, 1553 abdominal ultrasound examinations, 909 oesofagogastroduodenoscopies, 224 coloscopies, 46 ileoscopies, 18 sigmoidoscopies, we have performed 51 polypectomies of the polipes, inserted 54 PEGs and performed 93 thyroid ultrasound examinations.

The clinical way Inserting the PEGs and Treatment of the cardiac failure patient is in the process of creation.

We attended professional and educational meetings at home and abroad, often also as the lecturers or the posters authors. We took care for regular education of the patients, by publishing numerous professional popular articles, by the lectures, radio and television broadcastings and workshops. In the cooperation with Premogovnik Velenje, prim. Poles issued the book Poti do zdravja (the Ways to the Health).

Despite exceptional overburdening the physicians and the staff in the department and in the outpatients part, mutual relationships are good. Considering the occupation of the department and chronic spatial deficiency, we shall promptly think over and also realize more appropriate spatial placing the department and rationally arrange the outpatient work.

Head of the Internal Department:
Borut Rijavec, dr. med., internal med. spec.

3.2.3 Report for the medical care area

Very fast the year 2007 turned and the doors to the year 2008 were widely opened. Nothing is stopping, the tempo, working assignments are following each other.

In the previous year we, the medical nurses, were giving away our work and knowledge to all admitted patients. We tried to treat the patient integrally. We try to encompass the physical, the mental and the social treatment. We established the cooperation with all activities at different levels.

There is a lot of work and activities. We started introducing the standards of medical care, we established the assessment of successfulness as the criterion for the employment and therefore unified the possibilities. A lot of energy was put into the introduction of the medical nurses standby, since with this we will achieve 24 hour charge nurse attendance. Therefore the treatment of equal quality will be ensured to all patients.

During entire year, we took care for the education. The lectures with the topics of interest were regular monthly organized in the hospital. They were well visited. On the 12th of May, the regional meeting for the medical nurses was organized by the medical nurses of Topolšica Hospital.

All the time our main concern is the patient and his contentment. The survey for establishing the patients' contentment was performed.

For good work the contentment among the employees shall be achieved. Again we shall learn to plant the day with small attentions, positive attitude and our common days will be more sunny.

Darja Kramar, Principal Nursing Officer

3.2.4 Report for the Microbiology laboratory of Topolšica Hospital

In the Microbiology Laboratory different contagious samples of the patients are treated: the sputum, the bronchial aspirate, the tracheal aspirate, the pleural punctate, the ascites, the blood, the urine, the feces, different swabs, control contagious samples, the parasites and contagious samples for determining Mycobacterium tuberculosis (BK). The infection agents are established and the appropriate therapy is determined. Annually approximately 6000 examinations are performed.

In the laboratory we work during the morning time, there are employed: the female medical doctor, the specialist of the clinical microbiology, two female laboratory assistants, the sanitary eng. working part-time.

In the purchase plan for the year 2008 the priorities for the purchase and appropriate improvement of our work was defined.

Head of the Microbiology Department,
Verica Vrabič, dr.med., clin. microbiology spec.

3.2.5 Report for the Physiotherapy of Topolšica Hospital

The physiotherapy is currently conducted by three regularly employed female physiotherapists. The performed work is outpatient and inpatient.

We perform outpatient work:

- the rehabilitation after the infarct,
- the rehabilitation of heart failure,
- the breathing exercises,
- the test of six minute walk.

We perform inpatient work:

- locomotos and respiratory physiotherapy in three departments and in the intensive care unit.

Ocasionally we perform also the rehabilitation of the respiratory patients and the programme of losing weight at the patients with the chronic obstructive pulmonary disease and the patients with the heart failure.

The work is performed under unsuitable conditions:

- the space is passable and therefore the work of physiotherapists as well as the work of nurses is disturbed,
- the space is not conditioned or ventilated, therefore the rehabilitations, due to the patients, are performed in early morning hours in the summer,
- there is no special computer, connected to the computer network of the hospital, therefore the reports on the performed services and the performed hours records are entered to the computer of the nurses, when it is available.

If we like to introduce new additional programmes of physiotherapy, we would urgently need new or additional spaces, equipment and additional personnel.

Regarding the wishes of the head of the intensive care unit that the female physiotherapist would be continuously available, the employment of additional female physiotherapist is suggested, since it cannot be assured, due to the extent of work, the permanent attendance of the regular employed ones in their department.

We establish that we, the physiotherapists, still receive the basic salary, with minimal different allowances, in the health care assuring to the work and the education appropriate personal income. Repeated consideration and the correction of evaluation of our work is suggested. Also regarding the number of days of holiday leave, it is considered that, in the comparison with other health care workers, due to the working conditions, some additional day of holiday leave could be gained.

Head of the physiotherapy:

Polona Lebar, Senior physiotherapist

3.2.6 Reports of the technical-purchasing units

Laundry and the sewing room

320 tons of linen were washed in the laundry in the previous year. The services were offered to the entire hospital and to twelve outside customers. These are our regular customers and we also started to perform the services for the physical persons. The share of our services is 49,2 % for the hospital and 50,8 % for the outside customers.

To improve the quality of our services, the dishwasher detergents were replaced by the environment more friendly ones, which are better decomposed and therefore do not remain in the textiles. In this way, the period of the textile use is extended. The quality of work depends also on the well educated personnel, therefore the education was organized, with the topic: Handling the cleaning agents and the chemicals and Microbiology activity in the area of the textiles and other surfaces care.

Since there was substantial investment in the laundry and the sewing room (the renovation of rooms), in the previous year it was not decided to invest substantially in the equipment. According to the order of the environmental inspector, the oil tank had to be replaced.

To reduce the costs, instead of fourteen workers in the previous years, the number was decreased to twelve. In the sewing room, despite the personnel deficiency (one sewer), we managed, besides mending the old linen, to sew also new hospital linen (the pyjamas, split gowns, the nightgowns). Also the protective clothing is sewed for all employees. For the Natural health resort, the working clothes for the medical part and the curtains for entire Mladika were sewed.

The year 2007 was for the laundry and the sewing room one of more successful years, since the capacities for washing the linen were fulfilled.

Mateja Urleb, Head of the Laundry and the sewing room

Kitchen

The basic activity of Topolšica Hospital kitchen is and remains also in the future the preparation of whole day's nutrition for the patients' needs. Besides, also the preparation of special nutrition for the needs of the workers and the preparation of the ordered nutrition, baking the pastry and catering. Therefore in the year 2007 the creation of the technological card was started, with the purpose to improve the offer and to offer to the patients the nutrition, including the food and food products with the properties to keep and improve the health and prevent the outbreak of diseases.

On the basis of new tender, the offer was able to be improved, by preparing new dishes for satisfying the patients as well as the staff, employed at the hospital.

The transport vessels, the equipment and the roller conveyor for the tablet system of dividing the food was purchased. With this it was achieved that each patient, as well as the staff, receives the optimal meal. In this manner, the standards, required by HACCP system legislation, were achieved.

In the work the appropriate hygienic regime is kept, demanding hygienic and for the health of consumers safe business operating. There are regular controls by the Health Insurance Institute of Slovenia, as well as regular controls by the Health Inspectorate of the Republic of Slovenia.

In the kitchen, dated 22. 11. 2007, by the adviser the following deficiencies were established, which shall be put off:

- to renew the roughcast, falling off, in the dividing food kitchen
- to arrange the spatially separated WC room by the accompanying room with the wash basin in the staff changing room
- to treat the waste room by the material, enabling wet cleaning and the decontamination,
- to lattice all windows.

In the future the accompanying rooms in the kitchen shall be arranged:

- the arrangement of passing wing to the chamber
- painting over unserviceable rooms (the roughcast is falling off),
- searching the solution regarding the useful efficiency of unserviceable rooms (studying the possibilities that the rooms are hired out).

For performing the activities, the appropriate conditions or minimal standards have to be ensured, therefore the complete rearranging and modernizing the dining-room is suggested.

Antonija Rober, Head of the Kitchen

Maintenance unit

Besides regular maintenance works of individual Topolšica Hospital departments (hospital part, the main kitchen, the laundry, the joinery workshop, the mechanical workshop and the carpark), in the joinery workshop all the needs were covered and all needed new furniture was produced.

Furniture: 130 pieces of bedside cabinets (the pharmacy store, the maintenance, the administration, the physicians' rooms, the nurse's room, the sterilization, UM, the main kitchen).

The furniture was created for the known customer.

In the joinery workshop, the sanitary loop for the workers' needs was arranged.

2,4 ha of wood was cleaned, the roof above the kitchen was covered, the tiles in the kitchen corridors were laid, everything needed in the hired dwellings was arranged (the furniture, the installations).

Placing the wood in the storage during winter 2006 - 2007.

The maintenance of roads, pavements, parking spaces and the services for Terme Topolšica was performed.

Besides daily transports of food, linen, transportation to the examinations in Celje, also all needed transportations for the garden, the kitchen and the administration were performed by the carpark.

In the mechanical workshop, besides the regular maintenance works in the individual works, also the repairs of all needed primary devices for the kitchen, the laundry, the garden and the Hospital itself have been performed.

Besides, the laundry barrows, the stands and the furniture supports (the blood - the infusions - the oxygen) were manufactured.

Besides the regular maintenance, in the year 2008 the renewal of furniture pl III (the ambulance dispensary), the production of waste disposal, the roof repair over the wood storage, the creation of the second part of the archive, the renewal of the entrance to the joinery workshop (the cargo entrance) is planned.

After the previous agreement with the Hospital management, the arrangement of the parking space for the Hospital, laying the new supply cable for CT Planika – Smrečina (trafo station), arrangement of functionality and the presentation of the outer illumination is predicted.

Acquiring additional orders and increasing the extent of furniture manufacturing for the outer customer is planned (increasing the share on the market).

Arranging the changing room of the main kitchen, the masonry workshop (the old gas storage), the inspection and the repair of roofs and laundry and 1/2 of old management building is predicted.

Dušan Radšel, Head of the Maintenance

Garden-house

In the year 2007 the work was performed in the following areas:

- Sowing and raising annual plants (the start of sowing in the month of July, over 8000 were raised).
- Sowing and raising two-year plants (over 7000)
- Planting two-year plants in the garden-beds in the park
- Sowing, raising, planting vegetable nursery plants
- Promptly picking up the vegetable from the field
- Planting annual plants in the garden-beds in the park !
- Arranging the potted plants and their reproduction !
- Preparing the parent plants of balcony flowers, for the reproduction with the cuttings, for the following year
- Maintaining the room plantations (the troughs, planted by the potted plants) in the hospital !

At gardening works also the sales of annual plants and vegetable nursery plants took place.

Among the stated works, the following shall also be stated:

- Mowing with the rotation and dorsal mowing-machine
- Lopping the shrubs and raking in the park
- Picking up the sweepings and sucking the cigarette fire-sticks (2 – 3 times a week)
- Sweeping and cleaning at the roadway and parking places (the laundry, the joinery workshop, the playground, the cinema, the kitchen, the post-office, the road to Planika and back, Smrečina and Breda)
- The repair of both glasshouses (changing the film and building both constructions).

For the enrichment of holiday and more ceremonial events was taken care of, by creating the advent garlands, Christmas - new year arrangements (in the month of December) and other arrangements, complying with the opportunities (during entire year).

Mihaela Albreht, the Head of the Garden-house

3.3 Report on the personnel

3.3.1 Personnel and the employment

Dated 31. 12. 2007, in the Topolšica Hospital there were 211 employees, among them 24 were employed for a given time. 207 workers's work was chargeable to the hospital (the salaries and other costs related to the work were, for three specializing physicians and one eng. lab. biomedicine trainee, refunded from other sources: ZZZS, the Medical Chamber of Slovenia, the Ministry of Health).

The number of employees, according to the level of education, dated 31. 12. 2007

Education ¹	Number	Share
PhD (doctoral degree)	1	0,5%
Specialization or master's degree	13	6,2%
University and high	31	14,7%
Higher	15	7,1%
Intermediate	81	38,4%
Other	70	33,2%
Together	211	100,00%

¹ Actually acquired level of education of the employees

Dated 31. 12. 2007, 13 physicians – specialists and three specializing physicians were employed. In the laboratory, the medical biochemistry specialist is the master of science.

The shares of intermediate and lower education employees show the organization of the institution, besides ensuring the permanent health care within the accompanying activities in the hospital and in the outer establishments, performing the activities of cleaning, maintaining, washing, food preparing and transportation.

In the year 2007 the average number of employees, 209 at the annual level, didn't change regarding the year 2006.

In the year 2007, 20 employment contracts with new workers were concluded, 6 of them the permanent employment contracts:

- 4 specializing physicians according to the schedule of the Medical Chamber of Slovenia,
- 3 charge nurses (high education),
- 1 engineer of the laboratory biomedicine – the trainee,
- 1 charge nurse (higher education),
- 1 registered nurse (intermediate education),
- 10 non-medical workers.

The most common reason for employing for a given time was the increased scope of work.

In the year 2007 the employment relationship of 18 workers was terminated, these are:

- 3 specializing physicians, due to the rotation termination, on the basis of Medical Chamber of Slovenia schedule,
- 1 charge nurse (higher education), due to giving notice,
- 1 analyst of the laboratory biomedicine, due to the termination of the contract,
- 1 laboratory processing worker, due to the termination of the contract,
- 1 charge nurse (high education), due to the expiry of internship,
- 1 registered nurse (intermediate education),

- 10 non-medical staff, among them four due to the retirement, one case of death, other due to the expiry of the contract for a given time.

The number of employees in the year 2006 and 2007, the situation dated 31. 12. (organizational aspect)

		No. dated 31.12.2006	No. dated 31.12.2007	Index 2007/2006	Share 2007
	Employees in TH together²	210	211	100,48	100,00%
a)	Professional-medical units	114	120	105,26	56,87%
	Physicians – full-time work	13	14	107,69	6,64%
	Physicians – part-time work	1	1	100,00	0,47%
	Physicians – 2/5 of working time	0	1	0,00	0,47%
	Physicians – 1/5 of working time	1	1	100,00	0,47%
	Physicians together	15	17	113,33	8,06%
	Nurses – high education	15	20	133,33	9,48%
	Nurses – higher education	7	5	71,43	2,37%
	Nurses – intermediate education	58	59	101,72	27,96%
	Nurses together	80	84	105,00	39,81%
	Medical services together	19	19	100,00	9,00%
	- Physiotherapy	3	3	100,00	1,42%
	- Laboratory	12	12	100,00	5,69%
	- Pharmacy	1	1	100,00	0,47%
	- Röntgen	3	3	100,00	1,42%
b)	Administrative-technical-supplying unit	96	91	94,79	43,13%
	Cleaners in the departments	21	21	100,00	9,95%
	Serving workers in the departments	7	7	100,00	3,32%
	Medical administration	7	7	100,00	3,32%
	Telephone exchange	4	2	50,00	0,95%
	Outer establishments	45	40	88,89	18,96%
	- Kitchen	15	15	100,00	7,11%
	- Laundry and the sewing room	14	11	78,57	5,21%
	- Technical units	11	9	81,82	4,27%
	- Plant nursery	5	5	100,00	2,37%
	Automatic data processing	2	2	100,00	0,95%
	Management	10	12	120,00	5,69%
	Employees in TH together	210	211	100,48	100,00%

2 The manager is numerously shown among the full-time employed physicians and the principal nursing officer among the nurses with high education

The most marked was the increase in the medical workers number (the nurses with high education). At data on the nurses with high and higher education, two finished educational programmes have to be considered (two nurses with higher education acquired high education, with the professional title dipl. med. nurse). Otherwise the increase in number of nurses with high education appeared due to three new employments (replacing the absent workers).

In the year 2007, the internship was performed by together 32 trainees (1 analyst of laboratory medicine, 1 nurse with high education, 1 lawyer, 29 male nurses – volunteers – 19 already passed the professional examination). Nine male nurses were included in the active employment policy system – training at the workplace.

Nine persons were included in the programme of placements – the working probation.

In the year 2007, the obligatory working praxis was performed by 25 intermediate school students.

The voluntary work was performed by 1 female intermediate school student. 19 working days were performed within the works for general good.

The holiday work was performed by 8 intermediate school and university students.

3.3.2 Working hours use

In the year 2007, the work obligation of the individual, full-time employed worker was 2088 hours or 248 working days. The absence from work, for various reasons, is calculated on the basis of the accounted salaries data and is presented below.

The presentation of the number of employees in the year 2007, chargeable to TH.

Effective working hours				Absence From work				Together ³	
Regular hours	Overhours	Effective hours	Together	Annual leave	Education	Holidays	Compensations for sickness		Together
151,14	7,95	2,31	161,41	24,36	1,88	7,18	5,89	39,31	200,72

³ The data do not comprise the hours, performed on the basis of contract work (2,77 workers).

In the year 2007 there were, according to the hours, 55,24 workers absent from work, namely 39,31 workers, chargeable to the hospital and 15,93 workers, whose absences were refunded. In average 4,6 workers were monthly absent and daily in average 22 % of all employees.

The difference between the average number of actually employed workers per month (209) and the number of all employees from the hours (200,72 %) is 3,9%.

3.3.3 Education

In the year 2007, the education was finished by three workers, all three according to the contracts for the off-the-job training. Two workers acquired the seventh level of education (the nurse with the high education, dipl. med. nurse) and one worker acquired the sixth level of education.

In the year 2007, 9 contracts for the off-the-job training for achieving higher level of education of medical, as well as non-medical branch, were in force.

Passive professional education and training the employees in all activities took place at the external trainings, by taking part at the seminars at home and abroad. In Topolšica Hospital, for all employees in all activities, the internal trainings with domestic and invited lecturers, were organized.

Some employees, mostly the physicians and nurses, actively attended the trainings, professional improvements and trainings. They took part as the lecturers and the authors of written articles at professional domestic and international meetings, the lectures for general public, in the media etc..

3.3.4 Disabled persons

Dated 31. 12. 2007, 23 disabled persons were employed, among them 2 physicians, 10 medical workers and 11 non-medical workers. 13 workers are disabled persons of the second category, 13 persons are disabled persons of the third category.

The share of the disabled persons in Topolšica Hospital is 10,9%. From 1. 5. 2007 on, the determined quota of disabled persons for the employers in the health area is 6 %, in our case in average being 13 disabled persons per month. In the year 2007, for 12 disabled persons each month the prescribed quota was exceeded, causing the implementation of certain incentives (the exemption of the contributions and the reward for exceeding the quota payment).

In all disabled persons, the cause for the disability is an injury outside work or the disease. In the year 2007, for the same reasons, four workers were in the procedure in front of the invalidity committee. The procedures didn't finish in 2007.

Due to high share of the employed disabled persons in Topolšica Hospital, the troubles at transferring the workers according to the received disability decision appear. Troubles appear due to the relation between the nature of the work, the description of the classified work position and the limitations, required by the disability decisions.

3.3.5 Occupational safety

In the year 2007, 9 occupational injuries were recorded, among these 7 injuries at the workplace and 2 injuries on the way to work or from work. The most common causes of injuries were stitches with the needle and the injury due to the fall.

Due to the injuries, there were 15 working days and 5 hours absences from work (125,28 hours).

3.4 Management report

In the year 2007, the work of the Institution Council was expressed in six sessions, one of them was extraordinary and one was the correspondence session.

The extraordinary session referred to the beginning of the procedure for appointing the manager for the following 4-year period and the correspondence session referred to voting on the adopting the amendments of the Regulation on the standby in Topolšica Hospital.

The annual report for the year 2006 and the financial plan for the year 2007 was adopted by the Institution Council.

In the first half of the year 2007, the sessions of the Institution Council were noted by performing the election procedure of Topolšica Hospital manager, at the fact of the expiry of present manager mandate. The emphasis was given above all to the activities, accompanying the correct legal-formal performance of the manager elections, according to the procedure for appointing Topolšica Hospital manager.

In the second half of the year, above all following questions were treated by the Institution Council:

- the review of business operating regarding the costs managing,
- treating and following the course of collecting and disposing with the resources for the CT device investment,
- the activities and the suggestions to the amendments of the statute,
- the question of solving the personnel problems.

Janez Sevčnikar, lawyer

3.5 Quality report

In the year 2007, the quality committee met twice, the quality commission had a meeting in February and at the end of March, where the report for the year 2006, on following the quality indicators, the results of the survey on the patient experiences and the results of the survey on the satisfaction of employees and the organizational climate in Topolšica Hospital were expressed.

At the commission meeting, at the end of March, following the quality indicators at the process of patient arrival to the ambulance dispensary for admitting the patients. The results of the analysis will be known at the beginning of the year 2008. It was followed, how long it was needed to admit the patient to the Topolšica Hospital, including the treatment by the physician.

Also the falls of the patients from the hospital beds per 1000 days within the hospital stay were followed, it was established that the number of falls in the year 2006 increased, therefore at the meeting it was agreed to purchase or ensure the security devices. Also the plan for the improvements was started, namely the performance of training the medical workers on the patients safety.

To the employees the reports on the results of the patient experiences survey and the survey on the work satisfaction of employees and the organizational climate of the employees were presented.

The activities in the area of following the quality in Topolšica Hospital were in the year 2007 following:

- the obligatory quality indicators were followed (the analysis and the comparison with the year 2006 will be performed till the end of March 2008),
- the patient experiences survey was performed in Topolšica Hospital,
- the organizational climate survey and the work satisfaction for the employees was performed (it was finished dated 20. 12. 2007, the results till the March 2008),
- the discussions on the safety are performed (as a project in the outpatient activity),
- clinical way Chronic obstructive pulmonary disease,
- in the programme there are also two ways, clinical way of cancer patient health care and the clinical way of heart failure,

Brigita Putar, Head of Quality

3.6 Public contracts report

In the year 2007, public contracts were performed (concluded contracts) according to the following procedures:

Order number	Type of procedure	Number of procedures – of the concluded contracts	Agreggated value of public contracts (in EUR)
1.	Public contracts of low value	26	313.456,60
2.	Common public contracts – the drugs, the first (6) month period	8	320.438,00
3.	Common public contracts annexes – the drugs, the second (6) month period	7	320.438,00
4.	Annexes to the Public contracts – the nutrition, (4) month period	6	48.511,00
5.	Public contracts – the frame agreement - gases, for the three year period, from the date 1. 12. 2007	1	24.445,00 annually
6.	Public contracts – the frame agreement - the food and the material for the nutrition, for the period of three years, from the date 1. 12. 2007	6	135.368,76 annually
TOGETHER		54	1.162.657,36

- Public contracts of low value – according to the ZPBPO procedure (collecting the offers without the previous announcement), they were performed in accordance with the Public Procurement Act (ZJN-2), Official Journal of the Republic of Slovenia, no. 128/2006.
- Public contracts of high value were performed in accordance with the Public Procurement Act (ZJN-2), Official Journal of the Republic of Slovenia, no. 128/2006.
- All 54 procedures were performed and terminated without the objections – submitted revision procedures of the suppliers.

Vili Sijarto, Purchase and Marketing Officer

3.7 Declaration on the assessment of public finance internal control

By the Public Procurement Act, the responsibility to establish the public finance internal control is imposed to the manager, with the purpose to manage the risks and ensure achieving the goals of business operating and realizing the budget.

According to the Instructions on the preparation of the national and municipal annual accounts and the methodology for preparing the report on the achieved goals and the results of direct and indirect budget users, besides the final accounts and the annual report, respectively, the assessment of public finance internal control shall be obligatory stated.

The declaration on the assessment of public finance internal control refers to the definition of goals and ensuring their achievement by the appropriate managing the business risks ruling system. With the declaration, the convenience of the established system is assessed, including the control environment, the risks assessment, the internal control, the information flow and internal auditing. In the concluding part of the declaration, the most relevant measures for improving the system are stated, performed in the previous year and the measures which are intended to be performed in the current year. For the preparation of the declaration, the activities shall be organized by the management in the manner that the assessment of the internal control system are as real as possible.

DECLARATION ON THE ASSESSMENT OF PUBLIC FINANCE INTERNAL CONTROL

TOPOLŠICA HOSPITAL

TOPOLŠICA 61

3326 TOPOLŠICA

Code: 27910

Registration number: 5820570000

I, the undersigned, am aware of the responsibility for the establishment and permanent improving the system of financial business operating and internal controls and internal auditing, according to the 100th article of the Public Procurement Act with the purpose to manage the risks and ensure achieving the business operating goals and the budget implementation.

The public finance internal control system is designed to give rational, but not the absolute guarantee on achieving the goals: the risks that general and special goals of business operating won't be achieved, are managed at still acceptable level. It is based on the permanent process, enabling to define key risks, the possibility of the constitution and the impact of appointed risk on achieving the goals and helps that the risks are managed successfully, efficiently and economically.

This assessment represents the situation in the area of introducing the public finance internal control processes and the procedures in / on TOPOLŠICA HOSPITAL.

The assessment is sent on the basis of:

- Internal auditing service assessment, in the area:

- Self –assessment of the heads of the organizational units, for the areas:

of professional medical units
of technical-applying units
of the management

- Establishment (of the Audit of the Republic of Slovenia, budget inspections, the Budget Supervision Office, the EU inspection bodies,...), for the areas:

In / On TOPOLŠICA HOSPITAL it is established:

1. Appropriate control environment

(one of the following options is chosen by the head of the department):

- In entire business operating,
- In the substantial part of business operating,
- In individual areas of business operating,
- It is not yet established, first activities were started,
- It is not yet established, the appropriate activities will be started in the following year

2. Risks management:

The goals are real and measurable, meaning that the indicators for the measurement of achieving the goals are determined

(one of the following options is chosen by the head of the department):

- In entire business operating,
- In the substantial part of business operating,
- In individual areas of business operating,
- It is not yet established, first activities were started,
- It is not yet established, the appropriate activities will be started in the following year

The risks that the goals won't be fulfilled, are defined and evaluated, the method of managing them is determined

(one of the following options is chosen by the head of the department):

- In entire business operating,
- In the substantial part of business operating,
- In individual areas of business operating,
- It is not yet established, first activities were started,
- It is not yet established, the appropriate activities will be started in the following year

3. On the risks management based internal control and control activity system, diminishing the risks to the acceptable level

(one of the following options is chosen by the head of the department):

- a) In entire business operating,
- b) In the substantial part of business operating,
- c) In individual areas of business operating,
- d) It is not yet established, first activities were started,
- e) It is not yet established, the appropriate activities will be started in the following year

4. Appropriate informing and communicating system

(one of the following options is chosen by the head of the department):

- a) In entire business operating,
- b) In the substantial part of business operating,
- c) In individual areas of business operating,
- d) It is not yet established, first activities were started,
- e) It is not yet established, the appropriate activities will be started in the following year

5. Appropriate control system, including also the appropriate (own, common, contractual) internal auditing service

(one of the following options is chosen by the head of the department):

- a) In entire business operating,
- b) In the substantial part of business operating,
- c) In individual areas of business operating,
- d) It is not yet established, first activities were started,
- e) It is not yet established, the appropriate activities will be started in the following year

In the year 2007, in the area of internal control, the following relevant improvements were performed (state: 1, 2 or 3 relevant improvements):

- 1. Personnel reinforcements
- 2. Introduction of regular working meetings – the professional and professional-technical college
- 3. Increased concern for the improvement of general working conditions

Despite performed improvements it is established that following relevant risks exist, which are not yet sufficiently managed (state: 1, 2 or 3 more relevant risks and predicted measures for their managing):

1. RISK: Developmental retardation due to worse equipment.
PREDICTED MEASURE: Modernizing and fulfilling the medical equipment.
2. RISK: Fast, badly controlled increase of costs (of drugs).
PREDICTED MEASURE: Weekly following the costs on the basis of previously set plan of use.
3. RISK: Revenue shortfall due to delaying at adjusting the introduction of the ZZS on line system.
PREDICTED MEASURE: Accelerated upgrading the health information system.

The head or the management organ of the recipient of budgetary funds:

Damjan Justinek, dr.med.,internal med.spec.

The date of the head of the department signature:

27.02.2008

The date of delivery:

In the year 2007, the internal control in the hospital was not performed. At the end of the year, the contract for performing the internal auditing was concluded with the audit company GM revizije, d.o.o., Ljubljana, namely for auditing the accounts. The public contract was performed by the Association of health institutions of Slovenia. The internal control will be performed in the year 2008.

The basis for the declaration are the internal auditor reports and the external auditor reports in the case, if these reports refer also to the internal audit and for the areas, they refer to. For all areas, which are not the subject of control in the business year, the self-assessment survey has to be fulfilled.

The basis for fulfillment of the Declaration on the assessment of public finance internal control in Topolšica Hospital were Self-assessment surveys, fulfilled by the heads of individual organizational units.

Vlasta Jevšenak, Associate Director for the Economic Affairs

4 Accounting report

4.1 Introduction

The accounting report is prepared in accordance with the Rules on Drawing up Annual Reports for the Budget, Budget Spending Units and other Entities of Public Law and the Regulation on the Accounting of Topolšica Hospital.

At book-keeping, valuating and measuring the accountancy items and controlling, the Accounting Act, the Rules on breaking down and measuring revenues and expenses of legal entities under public law, the Rules on the Method and Time Limits of Reconciliation of Receivables and Liabilities according to Article 37 of the Accountancy Act, the Rules on the method and rates of depreciation of intangible fixed assets and tangible fixed assets, the Rules on a uniform chart of accounts designed for the national budget, budget spending units and other entities under public law and the Slovenian Accounting Standards, were used.

The rules were used in the following order:

- the Accounting Act,
- the statutory regulations, issued by the Minister of Finance,
- Slovenian Accounting Standards, and
- the Regulation on the Accounting of Topolšica Hospital.

Regarding the individual types of accounting items, also the clarifications and the references of the Chamber of Accountants, Financials and Auditors of Slovenia, published in the accounting and finance magazines, were considered.

At establishing the revenues and expenditures in the accounting period, the following shall be considered:

- the cash flow principle,
- as well as the principle of the business event appearance.

The revenues are acknowledged, when it is justifiably expected that they will lead to the remunerations, if they are not realized already at the appearance.

4.2 Clarifications to the accounts

The annual report is done for the business year, lasting 12 months, dated from 01. 01. 2007 to 31. 12. 2007. Individual accountancy items in prescribed accounts are compared with the size of the same items in the year before. The amounts in the prescribed forms are demonstrated in euros without the cents.

4.2.1 Clarifications to the balance sheet

The data on the state of the assets and the liabilities on the last day of the current and the last day of the previous accounting period, that is dated 31. 12. 2007 and dated 31. 12. 2006, are comprised in the balance sheet.

The annexes to the balance sheet are:

- the review of state and movement of intangible fixed assets and tangible fixed assets and
- the review of state and movement of long-term equity participations and loans.

The basis for the composition of the balance sheet are the books. The state of the assets and the liabilities in the books can differ from the real situation. These differences are established by the inventory. Only by the inventory established data can be the basis for composing the balance sheet.

The decision on the harmonisation of the state of the assets and the liabilities with the real situation was signed by the manager of the hospital, according to his authorization, determined in the statute. The decision is the following:

DECISION
on the harmonisation of account book state of the assets and the liabilities
with the real situation

1. From the accounting record, ruined, technically outdated and useless fixed assets are deleted and excluded from the use, according to the consolidated report annex on the regular annual inventory, with the following aggregated values:
 - the purchase price 101.526,56 EUR
 - the value adjustment 101.526,26 EUR
 - the present value 0,00 EUR
2. From the accounting record, foreign fix assets are deleted, according to the consolidated report annex on the regular annual inventory, with the following aggregated values:
 - the purchase price 0,00 EUR
 - the value adjustment 0,00 EUR
 - the present value 0,00 EUR
3. From the accounting record, on the account of the subgroup 047010, the alienated computer and the monitor, in the common value of 920,38 EUR, are deleted. The exceptional write-down is recorded as the operating expense from revaluation, it is not a subject to the VAT return or to the input VAT correction.
4. To the accounting records, on the account of the subgroup 040111, found fixed assets in the common amount of 5.182,83 EUR are recorded.
5. From the accounting record, on the account of the subgroup 100200, the cash in the common amount of 90,00 EUR is recorded to the account of the group 467 – the financial expenses.
6. From the accounting record, chargeable to already formed corrections of short-term trade receivables value, the claims according to the list in the common amount of 199,18 EUR, are deleted. The corrections of short-term trade receivables value for the year 2007 are formed for the disputed claims according to the list in the common amount of 33,40 EUR, chargeable to operating expenses from revaluation.
7. From the accounting record, on the accounts of the subgroup 321, the small inventory in use, according to the consolidated report annex on the regular annual inventory, in the common amount of 39.784,37 EUR, is deleted.
8. From the material stocks in the pharmacy, non-current goods, in the amount of 666,70 EUR, are excluded, chargeable to the operating expenses from revaluation.

The assets and the liabilities have to be itemised according to **the types and the maturity**, meaning that the part of long-term claims and long-term liabilities, which becomes due and payable no later than in one year from the date of the balance sheet, has to be demonstrated as the short-term claims and short-term liabilities. But in the books, this part of long-term claims and long-term liabilities, becoming due and payable in the next accounting (calendar) period, does not transfer to the accounts of short-term claims or short-term liabilities.

The data on the state of the assets and liabilities, according to the state dated 31. December 2007 and 2006, are contained in the signed form, the balance sheet. In the column 4, accounting data for the accounting period are entered. The amount in the Automatic Data Processing 037, in the column 4 is, due to long-term liabilities, becoming due and payable in the year 2008, for the amount of 116.525 euros higher than in the

books and for the same amount the amount in the Automatic Data Processing 055 is reduced. On the accounts, out of the balance sheet record, the wood is demonstrated by the hospital.

The value of the assets or the liabilities on the day 31. 12. 2007 amounts 3.815.421 euros, being for 2,01 % higher than in the year before. The largest increase, in comparison with the year before, is at the value of stocks, these increased for 12,03 %, namely the stocks of wood and the stocks of food. The current assets were increased for almost 11 %, among them for 64,39 % the cash in banks and other financial institutions, also being the result of collecting the funds for the CT – device.

Table 4/1: Data from the balance sheet – the ASSETS or the active part of the balance sheet

Type of the asset	in EUR without the cents	in EUR without the cents	Index (2007/2006)
	Purchase value dated 31. 12. 2007	Purchase value dated 31. 12. 2006	
A. Long-term assets and the funds in trust	2.788.083	2.815.088	99,04
I. Funds in trust	2.764.276	2.791.413	99,03
II. Long-term assets	23.807	23.675	100,56
B. Current assets and deferred expenses and accrued revenues	943.053	849.988	110,95
C. Stocks	84.285	75.235	112,03
Assets together	3.815.421	3.740.311	102,01

Table 4/2: Data from the balance sheet – the ASSETS, the stocks

Stocks in euros without the cents	Status 31. 12. 2007	Status 31. 12. 2006	Index R ₀₇ /R ₀₆
Drugs and medical material	58.133	62.595	92,87
Food	4.012	3.012	133,19
Fuel	2.987	3.286	90,91
Gas	1.044	0	0
Oxygen	2.095	0	0
Wood	14.903	4.675	318,82
Other	1.110	1.667	66,61
Together	84.285	75.235	112,03

Table 4/3: Data from the balance sheet – the LIABILITIES or the passive part of the balance sheet

Type of liabilities	in EUR without the cents	in EUR without the cents	Index (2007/2006)
	Purchase value dated 31. 12. 2007	Purchase value dated 31. 12. 2006	
A. Current liabilities and accrued expenses and deferred revenues	890.560	834.152	106,76
B. Own funds and long-term liabilities	2.924.861	2.906.159	100,64
Liabilities together	3.815.421	3.740.311	102,01

In the structure of all liabilities, own funds and long-term liabilities represent 76,66 % and current liabilities 23,34 % of all liabilities. In the comparison with the previous year, the current liabilities and the accruals and deferred revenues increased for 6,76 % and own funds and long-term liabilities for 0,64 %.

Individual assets type written-down is demonstrated in the below table.

Table 4/4: Stocks

Type of long-term asset	in EUR	(without the cents)		Assets written-down 2007	Assets written-down 2007
	Purchase value	Revaluation	Carrying amount		
Intangible fixed assets	151.998	90.123	61.875	59,29	64,67
Real estate	4.641.633	2.639.407	2.002.226	56,86	54,54
Equipment and other tangible fixed assets	3.409.809	2.709.634	700.175	79,47	80,25

Slight decrease in the wear of the assets is noticed at the equipment and other tangible fixed assets and a bit higher is at intangible fixed assets. The obsolescence increased at the real estate.

4.2.2 Clarifications to the revenue and expenditure account of certain users

The revenue and expenditure data in the accounting period and in the previous accounting period are encompassed in the revenue and expenditure account. At establishing the revenues and the expenditures, the principle of the business event is considered. The revenues are itemised in accordance with the Slovenian Accounting Standards and the unified chart of accounts for all budget users.

Table 4/5: Adjusted revenue and expenditure account of certain users in euros

Type of revenue or expenditure (invoiced realization)	Realization 2007	PLAN 2007	Realization 2006	INDEX	
				R ₀₇ /Plan ₀₇	R ₀₇ /R ₀₆
Operating income					
- Amount in EUR	7.351.207,83	7.205.846,28	6.871.724,25	102,02	106,98
- Share in R	98,78%	99,37%	99,40%		
Financial revenues					
- Amount in EUR	14.143,99	16.691,70	12.184,94	84,74	116,07
- Share in R	0,19%	0,23%	0,18%		
Miscellaneous revenues					
- Amount in EUR	76.890,11	29.210,48	29.051,91	263,23	264,66
- Share in R	1,03%	0,40%	0,42%		
Total revenue					
- Amount in EUR	7.442.241,93	7.251.748,46	6.912.961,10	102,63	107,66
Direct costs (the accounts 460 and 461)					
- Amount in EUR	2.975.056,66	2.689.029,38	2.539.651,14	110,64	117,14
- Share in E	38,83%	37,08%	36,81%		
Labour costs					
- Amount in EUR	4.346.387,70	4.136.767,65	4.040.602,57	105,07	107,57
- Share in E	56,73%	57,05%	58,56%		
Depreciation					
- Amount in EUR	320.417,52	405.086,80	299.636,96	79,10	106,94
- Share in E	4,18%	5,59%	4,34%		
Other miscellaneous costs					
- Amount in EUR	12.387,83	11.246,04	10.636,79	110,15	116,46
- Share in E	0,16%	0,16%	0,15%		
Financial expenses					
- Amount in EUR	5.626,42	7.511,27	7.073,11	74,91	79,55
- Share in E	0,07%	0,10%	0,10%		
Miscellaneous expenditures					
- Amount in EUR	710,15	20,86	8,35	3.404,36	8.504,79
- Share in E	0,01%	0,000%	0,000%		
Operating expenses for revaluation					
- Amount in EUR	1.620,48	2.086,46	1.952,93	77,67	82,98
- Share in E	0,02%	0,03%	0,03%		
Total expenditures					
- Amount in EUR	7.662.206,76	7.251.748,46	6.899.561,85	105,66	11,05
Surplus of the revenues or the expenditures					
- Amount in EUR	-219.964,83	0,00	13.399,25	/	
- Share in total revenues	-2,96%	0,00%	0,19%		

The revenues

In the year 2007, the total revenues amounted 7.442.241,93 EUR, they are for 7,6 % higher than the revenues in the previous year and for 2,63 % higher than the planned revenues in the financial plan for the year 2007.

In the structure of all revenues, the operating income represent 98,78 %, the financial revenues 0,19 % and miscellaneous revenues 1,03 % of all revenues.

The revenues, created by performing the public service, amount 1.193.182,78 eur, meaning 96,65 % of total revenue and the turnover from the sales of goods and services on the market amount 249.059,15 EUR, that is 3,35 % of all revenues.

The revenues are divided to the public service and the market on the basis of real data, except of the revenues arising from the use of products and services for the own needs (the own realization), divided according to judging. In judging for dividing the own realization revenues, the relation between the operating income, achieved at performing the public service activity and the operating income at the market activity (96,65 % the public service; 3,35 % the market), is used. The share of the turnover from the sales of goods and services on the market is, according to the previous year, for 0,09 % lower.

The expenditures

The expenditures amount together 7.662.206,76 EUR and are for 11,05% higher than in the previous year. Comparing to the planned expenditures, they are for 5,66 % higher.

The structure of expenses is following: 56,73 % of expenses represent the labour costs; 38,83 % the costs of material and services; 4,18 % the depreciation; 0,16 % other miscellaneous costs; the expenditures of financing 0,07 %; miscellaneous expenditures 0,01 % and business expenditures from revaluation 0,02 %.

The expenditures, created by performing the public service amount 7.416.614,57 EUR and the expenditures arising from the sales of goods and services on the market amount 245.592,19 EUR. For judging dividing the expenditures, the relation between the operating income, performed at performing the public service activity and the operating income at the market activity (96,65 % the public service; 3,35 % the market), is used.

As the expenditures for performing the public services, the financial expenditures, miscellaneous expenditures and operating expenses from revaluation, are entirely recorded. On the basis of real data, the food expenditures are recorded to the public service and the market activity, the expenditures referring to the used (industrially prepared) drugs, illegal drugs, chemicals and the costs of health care services are recorded to the public service.

I the business year 2007, the surplus of expenditures over the revenues in the amount of 219.964,83 EUR has been created, namely 223.431,79 EUR at the public service activity and at the market activity the surplus of the revenues over the expenditures in the amount of 3.466,96 EUR was created.

4.2.3 Clarifications to the revenue and expenditure account of certain users according to the cash flow principle

Table 4/6: Adjusted revenue and expenditure account of certain users according to the cash flow principle in euros without the cents

Type of the revenue or the expenditure	Realization 2006	Realization 2007	Index R07/R06
Revenues for performing the public service	7.297.489	7.371.701	101,02
Turnover from the sales of goods and services on the market	112.562	104.265	92,63
Revenues together	7.410.051	7.475.966	100,89
Expenditures for performing the public service	6.841.096	7.193.809	105,16
Expenditures from the sales of goods and services on the market	213.531	313.595	146,86
Expenditures together	7.054.627	7.507.404	106,42
Surplus of the revenues over the expenditures	355.424	0	0,00
Surplus of the expenditures over the revenues	0	31.438	0

The **revenues**, recorded according to the cash flow principle, in the year 2007 amounted 7.475.966 EUR. In comparison with the revenues in the year 2006, they were for 1,02 % higher and for 2,69 % lower than in the financial plan for the year 2007.

The **expenditures**, recorded according to the cash flow principle, amounted 7.507.404 EUR. They are for 1,98 % higher than the planned ones, and in comparison with the previous year they are for 6,42 % higher.

The **surplus of the expenditures over the revenues** in the year 2007 amounts **31.438 EUR**. At performing the public service, the surplus of the revenues over the expenditures in the amount of 177.892 EUR is recorded and at the sales of goods and services on the market, the surplus of the expenditures over the revenues in the amount of 209.330 EUR is recorded.

The revenues are divided to the public service and the market on the basis of the real data. However judging, that is the relation between the operating income, achieved at performing the public service and the market activity revenues, according to the principle of the invoiced realization (96,65 % the public service, 3,35 % the market), is used at other revenues, belonging to the turnover (the account 713099). Judging is used also at expenditure demarcation, except of the expenditure, referring to the used (industrially prepared) drugs, chemicals and galenic preparations and health care costs, recorded for the public service. On the basis of real data, there are the expenditures recorded for the food to the public service and the market activity.

Accounting report prepared by:

Petra Borovšek, Irena Delopst and Vlasta Jevšenak

The direction of the hospital activity is clear: the activities for acquiring the CT device, which will save our patients unnecessary travels to the neighbour and distant institutions, are continued, the pulmonology, which will enable treating the cancer diseases also at us, is developed and the rehabilitation of lung and heart patients is improved. In the previous year, a lot of effort was put to additional lowering the waiting periods, as a rule being for all examinations shorter than one month. The waiting period is planned to be further shortened.

In the Topolšica Hospital already now the regional hospital requirements, asked by the surrounding inhabitants, are largely fulfilled and at the same time the second largest Slovenian pulmonary institution way is continued. The developmental direction is relevant. We would like to develop the collective of opened and sincere relationships. That will be an important source of our internal power at caring for the patients. We are aware of challenges and are all the time searching new opportunities for the ways of improving the conditions for successful realizing our basic mission: ensuring a quality care of our patients.

The annual report is accepted by the Council of Topolšica Hospital institution.

In Topolšica, 28. 2. 2008

**Responsible person for
accounting:**

Vlasta JEVŠENAK, univ. dipl. econ.

Responsible person

Damjan JUSTINEK, dr. med.,
internal med. spec.

5 List of annexes

Annexes:

- **Balance sheet** (Annex 1 to the Rules on the Content, subdividing and the form of the Accounts)
 - **State and the movement of intangible fixed assets and tangible fixed assets** (Annex 1A to the Rules on the Content, subdividing and the form of the Accounts)
 - **State and the movement of long-term equity participations and the loans** (Annex 1B to the Rules on the Content, subdividing and the form of the Accounts)

- **Revenue and expenditure account of certain users** (Annex 3 to the Rules on the Content, subdividing and the form of the Accounts)
 - **Revenues and expenditures of certain users according to the types of activity** (Annex 3B to the Rules on the Content, subdividing and the form of the Accounts)
 - **Revenue and expenditure account of certain users according to the cash flow principle** (Annex 3A to the Rules on the Content, subdividing and the form of the Accounts)
 - **Financing account statement of certain users** (Annex 3A-2 to the Rules on the Content, subdividing and the form of the Accounts)
 - **Financial claims and investments account statement of certain users** (Annex 3A-1 to the Rules on the Content, subdividing and the form of the Accounts)

BALANCE SHEET dated 31. 12. 2007			
Subdivision of the account group	NAME OF THE ACCOUNT GROUP	AMOUNT	
		Current year	Previous year
1	2	4	5
ASSETS			
	A) LONG-TERM ASSETS AND THE FUNDS IN TRUST (002+003+004+005+006+007+008+009+010+011)	2.788.083	2.815.088
00	INTANGIBLE ASSETS AND LONG-TERM ACCRUALS FOR FINANCIAL ASSETS AND LIABILITIES	151.998	133.582
01	REVALUATION OF INTANGIBLE ASSETS	90.123	86.393
02	REAL ESTATE	4.641.633	4.602.947
03	REVALUATION OF REAL ESTATE	2.639.407	2.510.564
04	EQUIPMENT AND OTHER TANGIBLE FIXED ASSETS	3.409.809	3.301.176
05	REVALUATION OF THE EQUIPMENT AND OTHER TANGIBLE FIXED ASSETS	2.709.634	2.649.335
06	LONG-TERM FINANCIAL ASSETS	20.823	20.823
07	LONG-TERM LENDING AND DEPOSITS	0	0
08	LONG-TERM DEBTORS	2.984	2.852
09	CLAIMS FOR THE FUNDS IN TRUST	0	0
	B) CURRENT ASSETS; EXCEPT OF STOCKS AND DEFERRED EXPENSES AND ACCRUED REVENUES (013+014+015+016+017+018+019+020+021+022)	943.053	849.988
10	CASH IN HAND AND IMMEDIATELY CALLED UP SECURITIES	220	0
11	CASH IN BANK AND OTHER FINANCIAL INSTITUTIONS	708.151	430.767
12	CURRENT TRADE RECEIVABLES	95.576	104.491
13	RENDERED ADVANCES AND GUARANTEES	727	34
14	CURRENT CLAIMS ON THE USERS OF UNIFIED CHART OF ACCOUNTS	101.111	286.042
15	CURRENT FINANCIAL ASSETS	0	0
16	CURRENT FINANCING CLAIMS	1.075	1.837
17	MISCELLANEOUS CURRENT CLAIMS	34.093	25.284
18	UNPAID EXPENDITURES	0	0
19	DEFERRED EXPENSES AND ACCRUED REVENUES	2.100	1.533
	C) STOCKS (024+025+026+027+028+029+030+031)	84.285	75.235
30	MATERIAL PURCHASE ACCOUNT	0	0
31	STOCKS OF MATERIAL	84.280	75.224
32	STOCKS OF SMALL INVENTORY AND PACKAGING	5	11
33	UNFINISHED PRODUCTION AND SERVICES	0	0
34	PRODUCTS	0	0
35	ACCOUNT OF PURCHASE OF GOODS	0	0
36	STOCKS OF GOODS	0	0
37	OTHER STOCKS	0	0
	I. ASSETS TOGETHER (001+012+023)	3.815.421	3.740.311
99	ACTIVE ACCOUNTS OF THE RECORD OUTSIDE OF THE BALANCE SHEET	7	7

	LIABILITIES		
	D) CURRENT LIABILITIES AND ACCRUED EXPENSES AND DEFERRED REVENUES (035+036+037+038+039+040+041+042+043)	890.560	834.152
20	CURRENT LIABILITIES FOR RECEIVED ADVANCES AND GUARANTEES	4	56.010
21	CURRENT LIABILITIES TO THE EMPLOYEES	280.617	266.247
22	CURRENT LIABILITIES TO THE SUPPLIERS	478.334	374.019
23	MISCELLANEOUS CURRENT BUSINESS LIABILITIES	101.062	97.254
24	CURRENT LIABILITIES TO THE USERS OF UNIFIED CHART OF ACCOUNTS	30.538	25.736
25	CURRENT LIABILITIES TO THE FUND PROVIDERS	0	0
26	CURRENT FINANCING LIABILITIES	5	193
28	UNPAID REVENUES	0	0
29	ACCRUED EXPENSES AND DEFERRED REVENUES	0	14.693
	E) OWN RESOURCES AND LONG-TERM LIABILITIES (045+046+047+048+049+050+051+052+053+054+055+056+057+058+059)	2.924.861	2.906.159
90	COMMON FUND	0	0
91	RESERVE FUND	0	0
92	LONG-TERM ACCRUED EXPENSES AND DEFERRED REVENUES	973.439	471.453
93	LONG-TERM PROVISIONS	0	160.398
940	COMMITTED PROPERTY FUND IN THE PUBLIC FUNDS	0	0
9410	PROPERTY FUND IN OTHER PUBLIC LAW LEGAL ENTITIES, OWNED BY THEM, FOR INTANGIBLE ASSETS AND TANGIBLE FIXED ASSETS	0	0
9411	PROPERTY FUND IN OTHER PUBLIC LAW LEGAL ENTITIES, OWNED BY THEM, FOR THE FINANCIAL INVESTMENTS	0	0
9412	SURPLUS OF THE REVENUES OVER THE EXPENDITURES	0	0
9413	SURPLUS OF THE EXPENDITURES OVER THE REVENUES	0	0
96	LONG-TERM FINANCIAL LIABILITIES	0	0
97	MISCELLANEOUS LONG-TERM LIABILITIES	56.690	167.414
980	LIABILITIES FOR INTANGIBLE ASSETS AND TANGIBLE FIXED ASSETS	2.076.250	2.068.448
981	LIABILITIES FOR LONG-TERM FINANCIAL INVESTMENTS	20.824	20.824
985	SURPLUS OF THE REVENUES OVER THE EXPENDITURES	0	17.622
986	SURPLUS OF THE EXPENDITURES OVER THE REVENUES	202.342	0
	I. LIABILITIES TOGETHER (034+044)	3.815.421	3.740.311
99	LIABILITIES ACCOUNTS	7	7

STATE AND THE MOVEMENT OF INTANGIBLE FIXED ASSETS AND TANGIBLE FIXED ASSETS

NAME	AMOUNT									
	Pur=chase value (1.1)	Reva=luation (1.1)	Pur=chase value increase	Reva=luation incre=ase	Pur=chase value decrease	Reva=luation decrease	Depreci=ation	Value, not written-down	Reva=luation due to the re=infor=cement	Reva=luation due to the impair=ment
1	3	4	5	6	7	8	9	3-4-5-6-7-	11	12
I.Intangible fixed assets and tangible fixed assets in trust (701+702+703+704+705+706+707)	7.859.788	5.165.024	268.126	0	102.447	139.140	318.763	2.680.820	0	0
A.Long-term delayed costs	20.969	0	18.417	0	0	0	0	39.386	0	0
B. Long-term property rights	112.613	86.392	0	0	0	0	3.730	22.491	0	0
C.Miscellaneous intangible fixed assets	0	0	0	0	0	0	0	0	0	0
D.Landed Properties	133.104	0	38.685	0	0	0	0	171.789	0	0
E.Buildings	4.469.843	2.510.564	0	0	0	0	130.019	1.829.260	0	0
F.Equipment	3.123.240	2.568.068	211.024	0	102.447	139.140	185.014	617.875	0	0
G.Miscellaneous tangible fixed assets	19	0	0	0	0	0	0	19	0	0
II.Proper intangible fixed assets and tangible fixed assets (709+710+711+712+713+714+715)	0	0	0	0	0	0	0	0	0	0
A.Long-term delayed costs	0	0	0	0	0	0	0	0	0	0
B. Long-term property rights	0	0	0	0	0	0	0	0	0	0
C.Miscellaneous intangible fixed assets	0	0	0	0	0	0	0	0	0	0
D.Landed Properties	0	0	0	0	0	0	0	0	0	0
E.Buildings	0	0	0	0	0	0	0	0	0	0
F.Equipment	0	0	0	0	0	0	0	0	0	0
G.Miscellaneous tangible fixed assets	0	0	0	0	0	0	0	0	0	0
III.Financially leased intangible fixed assets and tangible fixed assets (717+718+719+720+721+722+723)	177.917	81.267	55	0	0	0	13.249	83.456	0	0
A.Long-term delayed costs	0	0	0	0	0	0	0	0	0	0
B. Long-term property rights	0	0	0	0	0	0	0	0	0	0
C.Miscellaneous intangible fixed assets	0	0	0	0	0	0	0	0	0	0
D.Landed properties	0	0	0	0	0	0	0	0	0	0
E.Buildings	0	0	0	0	0	0	0	0	0	0
F.Equipment	177.917	81.267	55	0	0	0	13.249	83.456	0	0
G.Miscellaneous tangible fixed ass.	0	0	0	0	0	0	0	0	0	0

STATE AND THE MOVEMENT OF LONG-TERM EQUITY PARTICIPATIONS AND THE LOANS

TYPE OF EQUITY PARTICIPATIONS OR LOANS	AMOUNT									
	Equity participations and loans amount (1.1)	Equity participations and loans valuation amount (1.1)	Equity participations and loans increase amount	Equity participations and loans valuation increase amount	Equity participations and loans valuation decrease amount	Equity participations and loans valuation decrease amount	Equity participations and loans amount (31.12.)	Equity participations and loans valuation amount (31.12.)	Accounting value of equity participations and loans (31.12.)	Written-down equity participations and loans amount
1	3	4	5	6	7	8	9 (3-5-7)	10 (4-6-8)	11 (9-10)	12
I. Long-term financial equity participations (801+806+813+814)	20.823	0	0	0	0	0	20.823	0	20.823	0
A. Investments in stocks (802+803+804+805)	20.823	0	0	0	0	0	20.823	0	20.823	0
1. Investments in public companies stocks	20.823	0	0	0	0	0	20.823	0	20.823	0
2. Investments in financial institutions stocks	0	0	0	0	0	0	0	0	0	0
3. Investments in private companies stocks	0	0	0	0	0	0	0	0	0	0
4. Investments in stocks abroad	0	0	0	0	0	0	0	0	0	0
B. Investments in shares (807+808+809+810+811+812)	0	0	0	0	0	0	0	0	0	0
1. Investments in public companies shares	0	0	0	0	0	0	0	0	0	0
2. Investments in financial institutions shares	0	0	0	0	0	0	0	0	0	0
3. Investments in private companies shares	0	0	0	0	0	0	0	0	0	0
4. Investments in state companies, in the d.d. form, shares	0	0	0	0	0	0	0	0	0	0
5. Investments in state companies, in the d.o.o. form, shares	0	0	0	0	0	0	0	0	0	0
6. Investments in shares abroad	0	0	0	0	0	0	0	0	0	0
C. Investments in precious metals, precious stones, artistic production and similar	0	0	0	0	0	0	0	0	0	0
D. Other long-term equity participations (815+816+817+818)	0	0	0	0	0	0	0	0	0	0
1. Committed property, transferred to public funds	0	0	0	0	0	0	0	0	0	0
2. Property, transferred to other legal entities property, owning the property	0	0	0	0	0	0	0	0	0	0
3. Miscellaneous long-term domestic equity participations	0	0	0	0	0	0	0	0	0	0
4. Miscellaneous long-term equity participations abroad	0	0	0	0	0	0	0	0	0	0
II. Long-term loans and deposits (820+829+833+835)	0	0	0	0	0	0	0	0	0	0
A. Long-term loans (821+822+823+824+825+826+827+828)	0	0	0	0	0	0	0	0	0	0
1. Long-term loans to individuals	0	0	0	0	0	0	0	0	0	0
2. Long-term loans to public funds	0	0	0	0	0	0	0	0	0	0
3. Long-term loans to public	0	0	0	0	0	0	0	0	0	0

companies										
4. Long-term loans to financial institutions	0	0	0	0	0	0	0	0	0	0
5. Long-term loans to private companies	0	0	0	0	0	0	0	0	0	0
6. Long-term loans to other state levels	0	0	0	0	0	0	0	0	0	0
7. Long-term loans to the state budget	0	0	0	0	0	0	0	0	0	0
8. Miscellaneous loans abroad	0	0	0	0	0	0	0	0	0	0
B. Long-term loans with the securities redemption	0	0	0	0	0	0	0	0	0	0
1. Domestic securities	0	0	0	0	0	0	0	0	0	0
2. Foreign securities	0	0	0	0	0	0	0	0	0	0
C. Long-term deposits (833+834)	0	0	0	0	0	0	0	0	0	0
1. Long-term deposits to business banks	0	0	0	0	0	0	0	0	0	0
2. Miscellaneous long-term deposits	0	0	0	0	0	0	0	0	0	0
D. Miscellaneous long-term loans	0	0	0	0	0	0	0	0	0	0
III. Together (800+819)	20.823	0	0	0	0	0	20.823	0	20.823	0

REVENUE AND EXPENDITURE ACCOUNT - OF CERTAIN USERS

SUBDIVIDING THE GROUPS OF THE ACCOUNTS	NAME OF THE ACCOUNT SUBGROUP	AMOUNT	
		Current year	Previous year
1	2	4	5
	A) OPERATING INCOME (861+862+863+864)	7.351.208	6.871.722
760	TURNOVER OF PRODUCTS AND SERVICES	7.351.110	6.871.123
	PRODUCTS AND UNFINISHED PRODUCTION STOCK VALUE INCREASE	0	0
	PRODUCTS AND UNFINISHED PRODUCTION STOCK VALUE DECREASE	0	0
761	TURNOVER OF GOODS AND MATERIAL SALES	98	599
762	B) FINANCIAL REVENUES	14.144	12.185
763	C) MISCELLANEOUS REVENUES	76.890	29.052
	C) OPERATING INCOME FROM REVALUATION (868+869)	0	0
Part of 764	TURNOVER FROM FIXED ASSETS SALES	0	0
Part of 764	MISCELLANEOUS OPERATING INCOME FROM REVALUATION	0	0
	D) TOTAL REVENUE (860+865+866+867)	7.442.242	6.912.959
	E) COSTS OF GOODS, MATERIAL AND SERVICES (872+873+874)	2.975.057	2.539.647
Part of 466	PURCHASE VALUE OF SOLD MATERIAL NAD GOODS	0	0
460	COSTS OF MATERIAL	2.120.823	1.846.296
461	COSTS OF SERVICES	854.134	693.351
	F) LABOUR COSTS (876+877+878)	4.346.388	4.040.602
Part of 464	SALARIES AND WAGE COMPENSATIONS	3.153.903	2.899.433
Part of 464	SOCIAL SECURITY CONTRIBUTIONS OF EMPLOYERS	510.442	468.608
Part of 464	MISCELLANEOUS LABOUR COSTS	682.043	672.561
462	G) DEPRECIATION	320.418	299.638
463	H) PROVISIONS	0	0
Part of 465	I) TAX ON CAPITAL GAIN	0	0
Part of 465	J) OTHER MISCELLANEOUS COSTS	12.388	10.638
467	K) FINANCIAL EXPENSES	5.626	7.074
468	L) MISCELLANEOUS EXPENSES	710	8
	M) OPERATING EXPENSES FROM REVALUATION (886+887)	1.620	1.954
Part of 469	EXPENSES FROM THE FIXED ASSETS SALES	0	0
Part of 469	OTHER OPERATING EXPENSES FROM REVALUATION	1.620	1.954
	N) TOTAL EXPENSES (871+875+879+880+881+882+883+884+885)	7.662.207	6.899.561
	O) SURPLUS OF REVENUES (870-888)	0	13.398
	P) SURPLUS OF EXPENDITURES (888-870)	219.965	0
	The surplus of revenues from the previous years, intended for covering the accounting period expenditures	17.623	4.225
	The average number of employees on the basis of working hours in the accounting period (the integer)	203	200
	Number of months of business operating	12	12

**REVENUE AND EXPENDITURE ACCOUNT - OF CERTAIN USERS,
ACCORDING TO THE TYPES OF ACTIVITY**

SUBDIVIDING THE GROUPS OF THE ACCOUNTS	NAME OF THE ACCOUNT SUBGROUP	AMOUNT	
		Revenues and expenditures for performing the public service	Revenues and expenditures from turnover of goods and services on the market
	A) OPERATING INCOME (661+662+663+664)	7.102.607	248.601
760	TURNOVER OF PRODUCTS AND SERVICES	7.102.583	248.527
	PRODUCTS AND UNFINISHED PRODUCTION STOCK VALUE INCREASE	0	0
	PRODUCTS AND UNFINISHED PRODUCTION STOCK VALUE DECREASE	0	0
761	TURNOVER OF GOODS AND MATERIAL SALES	24	74
762	B) FINANCIAL REVENUES	13.687	457
763	C) MISCELLANEOUS REVENUES	76.890	0
	Ć) OPERATING INCOME FROM REVALUATION (668+669)	0	0
Part of 764	TURNOVER FROM FIXED ASSETS SALES	0	0
Part of 764	MISCELLANEOUS OPERATING INCOME FROM REVALUATION	0	0
	D) TOTAL REVENUE (660+665+666+667)	7.193.184	249.058
	E) COSTS OF GOODS, MATERIAL AND SERVICES (672+673+674)	2.886.057	89.000
Part of 466	PURCHASE VALUE OF SOLD MATERIAL NAD GOODS	0	0
460	COSTS OF MATERIAL	2.049.268	71.655
461	COSTS OF SERVICES	836.789	17.345
	F) LABOUR COSTS (676+677+678)	4.200.933	145.455
Part of 464	SALARIES AND WAGE COMPENSATIONS	3.048.355	105.548
Part of 464	SOCIAL SECURITY CONTRIBUTIONS OF EMPLOYERS	493.360	17.082
Part of 464	MISCELLANEOUS LABOUR COSTS	659.218	22.825
462	G) DEPRECIATION	309.695	10.723
463	H) PROVISIONS	0	0
Part of 465	I) TAX ON CAPITAL GAIN	0	0
Part of 465	J) OTHER MISCELLANEOUS COSTS	11.974	414
467	K) FINANCIAL EXPENSES	5.626	0
468	L) MISCELLANEOUS EXPENSES	710	0
	M) OPERATING EXPENSES FROM REVALUATION (686+687)	1.620	0
Part of 469	EXPENSES FROM THE FIXED ASSETS SALES	0	0
Part of 469	OTHER OPERATING EXPENSES FROM REVALUATION	1.620	0
	N) TOTAL EXPENSES (671+675+679+680+681+682+683+684+685)	7.416.615	245.592
	O) SURPLUS OF THE REVENUES (670-688)	0	3.466
	P) SURPLUS OF THE EXPENDITURES (688-670)	223.431	0
	The surplus of revenues from the previous years, intended for covering the accounting period expenditures	16.856	767

**REVENUE AND EXPENDITURE ACCOUNT OF CERTAIN USERS,
ACCORDING TO THE CASH FLOW PRINCIPLE**

SUBDIVIDING THE ACCOUNTS	NAME OF THE ACCOUNT	AMOUNT	
		Current year	Previous year
1	2	4	5
	I.TOTAL REVENUE (402+431)	7.475.966	7.410.051
	1.REVENUES FOR PERFORMING THE PUBLIC SERVICE (403+420)	7.371.701	7.297.489
	A.REVENUES FROM PUBLIC FINANCE FUNDS (404+407+410+413+419)	6.172.796	6.306.700
	a.Received funds from the national budget (405+406)	3.801	0
Part of 7400	Received funds from the national budget for the current use	0	0
Part of 7400	Received funds from the national budget for the investments	3.801	0
	b.Received funds from municipal budgets (408+408)	0	0
Part of 7401	Received funds from the national budget for the current use	0	0
Part of 7401	Received funds from the national budget for the investments	0	0
	c.Received funds from social insurance funds (411+412)	6.168.995	6.306.700
Part of 7402	Received funds from the social insurance for the current use	6.168.995	6.306.700
Part of 7402	Received funds from the social insurance for the investments	0	0
	d.Received funds from public funds and the agencies (414+415+416+417)	0	0
Part of 7403	Received funds from public funds for the current use	0	0
Part of 7403	Received funds from public funds for the investments	0	0
Part of 7404	Received funds from public agencies for the current use	0	0
Part of 7404	Received funds from public agencies for the investments	0	0
Part of 740	e.Received funds from the budgets in respect of foreign donations	0	0
741	f.Received funds from the national budget, from European Union budget funds	0	0
	B)Miscellaneous revenues for performing the public service activity (421+422+423+424+425+426+427+428+429+430)	1.198.905	990.789
Part of 7130	Turnover from the goods and the services sales on the market	166.986	147.083
Part of 7102	Interests received	11.934	9660
Part of 7100	Revenues from profit-sharing and the dividends and the surpluses of the revenues over the expenditures	420	329
Part of 7141	Miscellaneous current revenues in respect of performing the public service	713.824	761.863
72	Servicing of capital	1.508	1.867
730	Received donations from domestic sources	304.233	69.987
731	Received donations from abroad	0	0
732	Donations for elimination of the natural force effects	0	0

786	Other received funds from the European Union budget	0	0
787	Received funds from other European institutions	0	0
	2.TURNOVER FROM THE GOODS AND THE SERVICES SALES ON THE MARKET (432+433+434+435+436)	104.265	112.562
Part of 7130	Turnover from the goods and the services sales on the market	72.859	79.181
Part of 7102	Interests received	334	0
Part of 7103	Revenues from the rents, the leases and miscellaneous property revenues	31.072	33.381
Part of 7100	Revenues from profit-sharing and the dividends and the surpluses of the revenues over the expenditures	0	0
Part of 7141	Miscellaneous current revenues, not arising from the public service performing	0	0
	II.EXPENDITURES TOGETHER (438+481)	7.507.404	4.054.627
	1.EXPENDITURES FOR PERFORMING THE PUBLIC SERVICE (439+447+453+464+465+466+467+468+469+470)	7.193.809	6.841.096
	A.Salaries and miscellaneous expenditures to the employees (440+441+442+443+444+445+446)	3.507.981	3.220.776
Part of 4000	Salaries and the allowances	2.797.933	2.603.261
Part of 4001	Pay for the annual leave	130.847	125.598
Part of 4002	Repayments and the refunds	294.643	281.197
Part of 4003	Funds for worker's performance	74.114	57.712
Part of 4004	Funds for overtime work	172.276	114.920
Part of 4005	Salaries for the non-residents' work according to the contract	0	0
Part of 4009	Miscellaneous expenditures to the employees	38.168	38.088
	B.Employers' social contributions (448+449+450+451+452)	578.080	530.925
Part of 4010	Contribution for the pension and disability insurance	254.246	249.070
Part of 4011	Contribution for the health insurance	242.399	202.747
Part of 4012	Contribution for the employment	1.870	1.706
Part of 4013	Contribution for the parental protection	3.119	2.845
Part of 4015	Premiums for the collective additional pension insurance, on the basis of ZKDPZJU (Law on collective additional pension insurance for the public servants)	76.446	74.557
	C.Expenditures for the goods and the services for performing public services (454+455+456+457+458+459+460+461+462+463)	2.873.461	2.588.934
Part of 4020	Office and general supplies and services	160.618	274.397
Part of 4021	Special material and services	1.778.350	1.540.020
Part of 4022	Energy, water, public utility services and the communications	257.875	219.700
Part of 4023	Transportation costs and services	10.129	9.473
Part of 4024	Expenses for the officials on mission	4.986	6.506
Part of 4025	Current maintenance	282.132	178.139
Part of 4026	Business rents and leases	13.011	11.210
Part of 4027	Penalties and the damages	0	0
Part of 4028	Payroll taxes	117.988	129.893
Part of 4029	Miscellaneous operating expenditures	248.372	219.596
403	D.Domestic interests payments	0	0
404	E.Foreign interests payments	0	0
410	F.Subsidies	0	0
411	G.Tranfers to the individuals and households	0	0
412	H. Tranfers to the non-profit organizations and	0	0

	institutions		
413	I.Miscellaneous current domestic transfers	0	0
	J.Capital expenditures (471+472+473+474+475+476+477+478+479+480)	234.287	500.461
4200	Purchase of buildings and rooms	26.818	0
4201	Purchase of mobile facilities	0	0
4202	Purchase of equipment	198.257	249.297
4203	Purchase of other fixed assets	0	0
4204	New construction projects, the reconstruction and the adaptations	9.212	251.164
4205	Extraordinary maintenance and renovations	0	0
4206	Purchase of lands and natural resources	0	0
4207	Purchase of non-material property	0	0
4208	Studies on the feasibility of projects, the project documentation, the control, the investment engineering service	0	0
4209	Purchase of commodity reserves and intervention stocks	0	0
	2.EXPENDITURES IN RESPECT OF GOODS AND SERVICES SALES ON THE MARKET (482+483+484)	313.595	213.531
Part of 400	A.Salaries and miscellaneous expenditures to the employees in respect of sales of goods and services on the market	121.591	114.741
Part of 401	B.Employers' social contributions in respect of sales of goods and services on the market	10.661	9.465
Part of 402	C.Goods and services expenses in respect of sales of goods and services on the market	181.343	89.325
	III/1 SURPLUS OF THE REVENUES OVER THE EXPENDITURES (401-437)	0	355.424
	III/2 SURPLUS OF THE EXPENDITURES OVER THE REVENUES (437-401)	31.438	0

FINANCING ACCOUNT STATEMENT OF CERTAIN USERS

SUBDIVIDING THE ACCOUNTS	NAME OF THE ACCOUNT	AMOUNT	
		Current year	Previous year
50	VII.INCURRING DEBTS (551+559)	0	0
500	Domestic debt-incurring (552+553+554+555+556+557+558)	0	0
5001	Loans from business banks	0	0
5002	Loans from other financial institutions	0	0
Part of 5003	Loans from the national budget	0	0
Part of 5003	Loans from local communities budgets	0	0
Part of 5003	Loans from the social insurance funds	0	0
Part of 5003	Loans from other public funds	0	0
Part of 5003	Loans from other domestic creditors	0	0
501	Foreign debts	0	0
55	VIII.AMORTIZATION OF DEBT (561+569)	0	0
550	Amortization of domestic debt (562+563+564+565+566+567+568)	0	0
5501	Amortization of loans from business banks	0	0
5502	Amortization of loans from other financial institutions	0	0
Part of 5503	Amortization of loans from the national budget	0	0
Part of 5503	Amortization of loans from the local communities	0	0
Part of 5503	Amortization of loans from the social insurance funds	0	0
Part of 5503	Amortization of loans from other public funds	0	0
Part of 5503	Amortization of loans from other domestic creditors	0	0
551	Amortization of foreign loans	0	0
	IX/1 NET DEBT-INCURRING (550-560)	0	0
	IX/1 NET AMORTIZATION OF DEBT (560-550)	0	0
	X/1 INCREASE OF CASH AT BANK (485+524+570)-(486+525+571)	0	355.424
	X/1 DECREASE OF CASH AT BANK (486+525+571)-(485+524+570)	31.438	0

FINANCIAL CLAIMS AND INVESTMENTS ACCOUNT STATEMENT OF CERTAIN USERS

SUBDIVIDING THE ACCOUNTS	NAME OF THE ACCOUNT	AMOUNT	
		Current year	Previous year
1	2	4	5
750	IV.REPAYMENT RECEIVED (501+502+503+504+505+506+507+508+ 509+510+511)	0	0
7500	Received repayments from the individuals and private undertakings	0	0
7501	Received repayments from public funds	0	0
7502	Received repayments from public companies and the companies, owned by the state or the municipalities	0	0
7503	Received repayments from financial institutions	0	0
7504	Received repayments from private companies	0	0
7505	Received repayments from the municipalities	0	0
7506	Received repayments – from foreign countries	0	0
7507	Received repayments – to the national budget	0	0
7508	Received repayments from the public agencies	0	0
7509	Received repayments of the paid sureties	0	0
751	Sales of the shares in capital	0	0
440	V.LENDING (513+514+515+516+517+518+519+520+521+522+523)	0	0
4400	Lending to the individuals and private undertakings	0	0
4401	Lending to public funds	0	0
4402	Lending to public companies and the companies, owned by the state or the municipalities	0	0
4403	Lending to the financial institutions	0	0
4404	Lending to the private companies	0	0
4405	Lending to the municipalities	0	0
4406	Lending abroad	0	0
4407	Lending to the national budget	0	0
4408	Lending to public agencies	0	0
4409	The surities due	0	0
441	Shares in capital and the investments increase	0	0
	VI/1 RECEIVED REPAYMENTS MINUS GIVEN LOANS (LENDING) (500-512)	0	0
	VI/2 GIVEN LOANS (LENDING) MINUS RECEIVED REPAYMENTS (512-500)	0	0